

1 BILL NO. S-85-06-42

2 SPECIAL ORDINANCE NO. S-131-85

3 AN ORDINANCE approving City Utilities  
4 Purchase Orders #A-44592 through  
5 #A-44595 by the City of Fort Wayne  
6 by and through its Department of  
7 Purchasing and Lewis & Christian,  
8 Xerox, Business Equipment, and O'Reilly's  
9 Office Supply for the Office Services  
10 Department.

11 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF  
12 THE CITY OF FORT WAYNE, INDIANA:

13 SECTION 1. That City Utilities Purchase Orders #A-44592  
14 through #A-44595 between the City of Fort Wayne, by and through its  
15 City Utilities, and the Department of Purchasing and Lewis & Chris-  
16 tian, Xerox, Business Equipment and O'Reilly's Office Supply, for  
17 the Office Services Department, respectfully for:

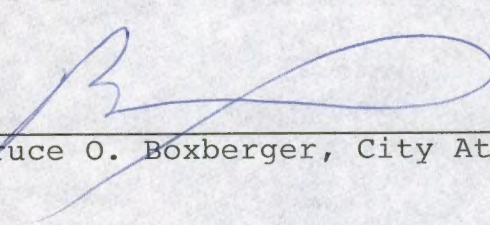
18 the awarding of a bid with respect to  
19 the purchase of office supplies for  
20 the Office Services Department;

21 involving an approximate total cost of Forty-Two Thousand Two  
22 Hundred Fifty and No/100 Dollars (\$42,250.00), all as more parti-  
23 cularly set forth in said Purchase Orders, which are on file in  
24 the Office of the Department of Purchasing, and are by reference  
25 incorporated herein, made a part hereof, and are hereby in all  
26 things ratified, confirmed and approved.

27 SECTION 2. That this Ordinance shall be in full force  
28 and effect from and after its passage, and any and all necessary  
29 approval by the Mayor.

30   
31 Councilmember

32 APPROVED AS TO FORM  
AND LEGALITY

33   
Bruce O. Boxberger, City Attorney



Read the first time in full and on motion by Henry, seconded by Guslach, and duly adopted, read the second time by title and referred to the Committee City of Utilities (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ .M., E.

DATE: 6-25-85

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Henry, seconded by Stier, and duly adopted, placed on its passage. PASSED (~~LOST~~) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>8</u>	_____	_____	<u>1</u>	_____
<u>BRADBURY</u>	_____	_____	_____	<u>✓</u>	_____
<u>BURNS</u>	<u>✓</u>	_____	_____	_____	_____
<u>EISBART</u>	<u>✓</u>	_____	_____	_____	_____
<u>GIAQUINTA</u>	<u>✓</u>	_____	_____	_____	_____
<u>HENRY</u>	<u>✓</u>	_____	_____	_____	_____
<u>REDD</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT</u>	<u>✓</u>	_____	_____	_____	_____
<u>STIER</u>	<u>✓</u>	_____	_____	_____	_____
<u>TALARICO</u>	<u>✓</u>	_____	_____	_____	_____

DATE: 7-9-85

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (~~ANNEXATION~~) (~~APPROPRIATION~~) (~~GENERAL~~)

(~~SPECIAL~~) (~~ZONING MAP~~) ORDINANCE (RESOLUTION) NO. S-131-85

on the 9th day of July, 1985,

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Mark E. GiaQuinta  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 10th day of July, 1985, at the hour of 11:30 o'clock A. .M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 11th day of July, 1985, at the hour of 9 o'clock A. .M., E.S.T.

Walter R. Moser  
WIN MOSES, JR., MAYOR



Bid Reference #747 (Office Supplies)  
Tabulation

LEWIS & CHRISTEN

THE XEROX CORP

BUSINESS EQUIPMENT

O'REILLYS OFFICE SUPPL

200	BINDERS	\$0.75	\$150.00	NO/BID	\$1.15	\$230.00	\$0.96	\$192.0
100	BINDERS	\$0.95	\$95.00	NO/BID	\$1.42	\$142.00	\$1.04	\$104.0
100	BINDERS	\$1.18	\$118.00	NO/BID	\$1.80	\$180.00	\$1.31	\$131.0
100	BINDERS	\$1.67	\$167.00	NO/BID	\$2.30	\$230.00	\$2.68	\$268.0
24	BINDERS	\$3.82	\$91.68	NO/BID	\$3.30	\$79.20	\$2.75	\$66.0
12	BINDERS	\$2.24	\$26.88	NO/BID	\$2.55	\$30.60	\$3.95	\$47.4
12	BINDERS	\$3.82	\$45.84	NO/BID	\$7.20	\$86.40	\$6.65	\$79.8
12	BINDERS	\$3.82	\$45.84	NO/BID	\$7.20	\$86.40	\$6.65	\$79.8
12	BINDER	\$2.24	\$26.88	NO/BID	\$4.30	\$51.60	\$3.95	\$47.4
10	ROLL BOOKS	\$15.85	\$158.50	NO/BID	\$16.40	\$164.00	\$15.40	\$154.0
10	ACCTS BOOKS	\$8.16	\$81.60	NO/BID	\$8.15	\$81.50	\$7.60	\$76.0
12	RECPT BOOKS	\$0.78	\$9.36	NO/BID	\$1.05	\$12.60	\$0.89	\$10.68
2/GRS	STENO NOTBKS	\$88.07	\$176.14	NO/BID	\$85.50	\$171.00	\$0.51	\$146.88
10/BX	COVERS	\$5.42	\$54.20	NO/BID	\$7.35	\$73.50	\$5.40	\$54.00
200	RPT COVERS	\$0.08	\$16.00	NO/BID	\$0.19	\$38.00	\$8.75	\$35.00
200	COVERS	\$0.11	\$22.00	NO/BID	\$0.19	\$38.00	\$8.75	\$35.00
200	COVERS	\$0.33	\$66.00	NO/BID	\$0.37	\$74.00	\$8.20	\$65.60
200	COVERS	\$0.24	\$48.00	NO/BID	\$0.26	\$52.00	\$6.00	\$48.00
30	D.FRAMES	\$1.74	\$52.20	NO/BID	\$1.00	\$30.00	\$1.74	\$52.20
30	D.FRAMES	\$1.88	\$56.40	NO/BID	\$1.14	\$34.20	\$1.94	\$58.20
20/M	FILE FOLDERS	\$48.61	\$972.20	NO/BID	\$4.15	\$830.00	\$4.38 C	\$876.00
10/M	F.FOLDERS	\$63.62	\$636.20	NO/BID	\$5.70	\$570.00	\$5.80 C	\$580.00
1/M	H.FOLDERS	\$250.81	\$250.81	NO/BID	\$18.75	\$187.50	\$5.20 BX	\$200.00
1 M	H.FOLDERS	\$323.69	\$323.69	NO/BID	\$23.80	\$238.00	\$6.85 BX	\$274.00
500	H.FOLDERS	\$43.15	\$215.75	NO/BID	\$43.20	\$216.00	\$9.75	\$195.00
200	H.FOLDERS	\$49.26	\$98.52	NO/BID	\$49.80	\$99.60	\$11.25	\$90.00
300	FILE PKTS	\$0.60	\$180.00	NO/BID	\$53.40	\$160.20	\$13.28	\$159.36
300	FILE PKTS	\$0.72	\$216.00	NO/BID	\$69.60	\$208.80	\$15.43	\$185.16
500	FILE PKTS	\$0.71	\$355.00	NO/BID	\$64.50	\$322.50	\$15.94	\$316.80
500	FILE PKTS	\$0.87	\$435.00	NO/BID	\$83.80	\$419.00	\$19.50	\$390.00
500	FILE PKTS	\$0.97	\$485.00	NO/BID	\$108.50	\$542.50	\$9.57	\$476.90
500	FILE PKTS	\$0.85	\$425.00	NO/BID	\$81.70	\$408.50	\$8.08	\$404.00
12	DICTIONARIES	\$10.30	\$123.60	NO/BID	\$11.25	\$135.00	\$11.76	\$141.12
30	WALLETS	\$1.17	\$35.10	NO/BID	\$1.30	\$39.00	\$11.25	\$33.75
30	WALLETS	\$1.08	\$32.40	NO/BID	\$1.15	\$34.50	\$10.20	\$30.60
30	WALLETS	\$1.24	\$37.20	NO/BID	\$1.35	\$40.50	\$12.10	\$36.30
1000	ENVELOPES	\$81.41	\$81.41	NO/BID	\$5.90	\$59.00	\$6.70	\$67.00
1000	ENVELOPES	\$81.73	\$81.73	NO/BID	\$8.10	\$81.00	\$9.18	\$91.80
1000	ENVELOPES	\$100.78	\$100.78	NO/BID	\$9.95	\$99.50	\$10.70	\$107.00
1000	ENVELOPES	\$108.03	\$108.03	NO/BID	\$10.75	\$107.50	\$11.80	\$118.00
1000	ENVELOPES	\$51.49	\$51.49	NO/BID	\$4.85	\$48.50	\$5.30	\$53.00
1000	ENVELOPES	\$69.00	\$69.00	NO/BID	\$6.85	\$68.50	\$8.46	\$84.60
1000	ENVELOPES	\$128.21	\$128.21	NO/BID	\$9.30	\$93.00	\$9.75	\$97.50
1000	ENVELOPES	\$96.47	\$96.47	NO/BID	\$9.65	\$96.50	\$10.50	\$105.00
2000	ENVELOPES	\$11.47	\$211.41	NO/BID	\$7.00	\$210.00	\$7.60	\$228.00
2/STB	FILE GDS	\$2.85	\$108.20	NO/BID	\$7.70	\$92.40	\$8.00	\$96.00
5/STB	FILE GDS	\$5.34	\$133.50	NO/BID	\$6.15	\$153.75	\$5.50	\$137.50
4/STB	FILE GDS	\$6.46	\$155.04	NO/BID	\$8.90	\$213.60	\$7.00	\$168.00
2/STB	FILE DIVIDERS	\$10.27	\$123.24	NO/BID	\$9.40	\$112.80	\$9.25	\$111.00
4/STB	CARD GDS	\$1.29	\$30.96	NO/BID	\$1.10	\$26.40	\$1.18	\$27.84

## Lewis &amp; Christen

## Xerox

## Bus. Equip.

## O'Reillys

/STS	CARD GDS	\$1.04	\$24.96	NO/BID	Bus. Equip.	\$1.39	\$33.36	O'Reillys	\$1.04	\$24.96
/BX	CARD GDS	\$1.97	\$9.85	NO/BID		\$1.80	\$9.00		\$1.78	\$8.00
/BX	CARD GDS	\$3.07	\$15.35	NO/BID		\$2.80	\$14.00		\$2.77	\$13.00
/BXS	CARD GDS	\$4.50	\$22.50	NO/BID		\$4.00	\$20.00		\$4.05	\$20.00
/STS	CARD GDS	\$2.07	\$49.68	NO/BID		\$1.80	\$43.20		\$1.80	\$43.00
/STS	CARD GDS	\$3.38	\$40.56	NO/BID		\$2.00	\$24.00		\$2.88	\$34.00
/STS	CARD GDS	\$1.63	\$39.12	NO/BID		\$1.35	\$32.40		\$1.35	\$32.00
/BXS	CARD GDS	\$3.66	\$36.60	NO/BID		\$3.70	\$37.00		\$3.40	\$34.00
/M	INDEX CARDS	\$4.99	\$49.90	NO/BID		\$3.10	\$31.00		\$3.00	\$30.00
/M	INDEX CARDS	\$8.05	\$40.25	NO/BID		\$5.25	\$26.25		\$5.02	\$25.00
/M	INDEX CARDS	\$12.13	\$48.52	NO/BID		\$7.95	\$31.80		\$8.30	\$33.00
000	FILLER PAPER	\$2.47	\$37.05	NO/BID		\$16.00	\$24.00		\$1.94	\$29.00
/M	FILLER PAPER	\$24.35	\$48.70	NO/BID		\$24.50	\$49.00		\$4.00	\$80.00
/M	FILLER PAPER	\$2.47	\$24.70	NO/BID		\$21.00	\$21.00		\$1.90	\$19.00
/M	FILLER PAPER	\$1.86	\$18.60	NO/BID		\$12.00	\$12.00		\$1.40	\$14.00
0	PADS	\$2.02	\$60.60	NO/BID		\$1.80	\$54.00		\$1.92	\$57.60
0	PADS	\$2.02	\$60.60	NO/BID		\$1.80	\$54.00		\$1.92	\$57.60
0	PADS	\$2.47	\$74.10	NO/BID		\$1.80	\$54.00		\$1.92	\$57.60
0	PADS	\$2.02	\$60.60	NO/BID		\$1.80	\$54.00		\$1.92	\$57.60
0	PADS	\$3.86	\$116.40	NO/BID		\$4.20	\$126.00		\$3.95	\$118.50
0	PADS	\$2.02	\$60.60	NO/BID		\$2.55	\$76.50		\$2.35	\$70.50
0	PADS	\$1.52	\$45.60	NO/BID		\$1.60	\$48.00		\$1.45	\$43.50
0	PADS	\$2.02	\$60.60	NO/BID		\$1.80	\$54.00		\$1.92	\$57.60
00	LEDGER SHEETS	\$9.56	\$19.12	NO/BID		\$9.15	\$18.30		\$8.30	\$16.60
00	LEDGER SHEETS	\$9.56	\$19.12	NO/BID		\$9.15	\$18.30		\$8.30	\$16.60
GRS	RULED PADS	\$65.22	\$391.32	NO/BID		\$55.80	\$334.80		\$6.00	\$432.00
GRS	RULED PADS	\$57.55	\$575.50	NO/BID		\$49.60	\$496.00		\$5.10	\$612.00
GRS	RULED PADS	\$31.86	\$159.30	NO/BID		\$27.45	\$137.25		\$2.70	\$162.00
/M	SHEET PROTECTORS	\$105.64	\$105.64	NO/BID		\$0.65	\$65.00		\$8.00	\$80.00
RLS	CORRECTION TAPE	\$0.71	\$8.52	NO/BID		\$0.85	\$10.20		\$0.75	\$9.00
2	PAPER SPINDLES	\$1.10	\$13.20	NO/BID		\$1.13	\$13.56		\$1.10	\$13.20
/PK	SUPER KORECTAPE	\$1.24	\$18.60	NO/BID		\$1.00	\$15.00		\$1.00	\$15.00
LB	RUBBER BANDS	\$2.59	\$31.08	NO/BID		\$2.50	\$30.00		\$2.40	\$28.80
1	METAL FILE BAYS	\$7.71	\$36.84	NO/BID		\$6.50	\$26.00		\$6.70	\$26.80
1	FILE BOXES	\$4.78	\$19.12	NO/BID		\$4.05	\$16.20		\$4.16	\$16.64
1	FILE BOXES	\$5.89	\$23.56	NO/BID		\$5.05	\$20.20		\$5.12	\$20.48
1	FILE BOXES	\$4.78	\$19.12	NO/BID		\$4.05	\$16.20		\$4.16	\$16.64
1	FILE BOXES	\$9.02	\$36.08	NO/BID		\$7.70	\$30.80		\$7.84	\$31.36
1	FILE BOXES	\$3.41	\$13.64	NO/BID		\$2.90	\$11.60		\$2.96	\$11.84
1	FILE BOXES	\$10.41	\$41.64	NO/BID		\$8.90	\$35.60		\$12.04	\$48.16
1	PRONTO FILES	\$13.00	\$78.00	NO/BID		\$11.20	\$67.20		\$12.00	\$72.00
1	PRONTO FILES	\$16.82	\$100.92	NO/BID		\$14.50	\$87.00		\$15.53	\$93.18
0	STORAGE BOXES	\$3.38	\$40.56	NO/BID		\$3.30	\$39.60		\$3.24	\$38.88
0	STORAGE BOXES	\$4.00	\$480.00	NO/BID		\$3.90	\$468.00		\$3.85	\$462.00
0	STORAGE BOXES	\$4.41	\$529.20	NO/BID		\$4.30	\$516.00		\$4.24	\$508.80
0	STORAGE BOXES	\$3.63	\$43.56	NO/BID		\$3.85	\$46.20		\$3.48	\$41.76
0	STORAGE BOXES	\$3.20	\$38.40	NO/BID		\$3.10	\$37.20		\$2.88	\$34.56
0	STORAGE BOXES	\$1.97	\$70.92	NO/BID		\$1.95	\$70.20		\$1.92	\$69.12
0	CLIPBOARDS	\$0.99	\$11.88	NO/BID		\$1.05	\$12.60		\$0.90	\$10.80
0	CLIPBOARDS	\$0.99	\$59.40	NO/BID		\$1.05	\$63.00		\$0.90	\$54.00
0	CLIPBOARDS	\$1.08	\$51.84	NO/BID		\$1.15	\$55.20		\$1.00	\$48.00
1	PAPERCLIPS	\$1.36	\$40.80	NO/BID		\$1.05	\$31.50		\$1.35	\$40.50
1S	CLAMPS	\$0.49	\$5.88	NO/BID		\$0.40	\$4.80		\$0.40	\$4.80
1	PAPER CLIPS	\$4.31	\$86.20	NO/BID		\$3.35	\$67.00		\$4.53	\$90.60
1	MAGNETIC CLIPS	\$0.44	\$39.60	NO/BID		\$0.55	\$49.50		\$0.55	\$49.50
1	MAGNETIC CLIPS	\$0.61	\$58.56	NO/BID		\$0.75	\$76.50		\$0.75	\$76.50



## L &amp; C

## Xerox

## Bus. Equip.

## O'Reillys

24	MAGNETIC PAF.CLPS	\$0.76	\$18.24	NO/BID	\$0.60	\$14.40	\$0.70	\$16
2/DZ	BINDER CLIPS	\$0.42	\$5.04	NO/BID	\$0.35	\$4.20	\$0.50	\$6
4/DZ	BINDER CLIPS	\$0.75	\$18.00	NO/BID	\$0.70	\$16.80	\$0.90	\$21
2/DZ	BINDER CLIPS	\$2.20	\$26.40	NO/BID	\$1.95	\$23.40	\$2.50	\$30
36	STAMP PADS	\$1.21	\$43.56	NO/BID	\$1.05	\$37.80	\$1.02	\$36
24	#2 STAMP PADS	\$1.54	\$36.96	NO/BID	\$1.60	\$38.40	\$1.50	\$36
12	STAMP PAD	\$1.10	\$13.20	NO/BID	\$1.25	\$15.00	\$1.20	\$14
48	TAPE DISP.1/2	\$0.38	\$18.24	NO/BID	\$0.32	\$15.36	\$0.32	\$15
12	TAPE DISPENSER	\$4.63	\$55.56	NO/BID	\$3.99	\$47.88	\$3.92	\$47
4	TAPE DISPENSER	\$11.16	\$44.64	NO/BID	\$9.60	\$38.40	\$9.45	\$37
50	TAPE DISPENSERS	\$0.38	\$22.80	NO/BID	\$0.32	\$19.20	\$0.32	\$19
1/DZ	ERASERS	\$2.77	\$11.08	NO/BID	\$3.25	\$13.00	\$3.05	\$12
1/DZ	ERASER STICKS	\$4.07	\$16.28	NO/BID	\$4.20	\$16.80	\$4.25	\$17
1/GRS	PENCIL ERASERS	\$5.34	\$21.36	NO/BID	\$5.40	\$21.60	\$5.30	\$21
1/DZ	ART GUM ERASERS	\$3.91	\$7.82	NO/BID	\$4.10	\$8.20	\$4.10	\$8
1/DZ	ERASERS	\$3.78	\$15.12	NO/BID	\$4.65	\$18.60	\$4.40	\$17
1/BXS	FASTNERS	\$2.07	\$74.52	NO/BID	\$2.95	\$106.20	\$2.85	\$102
1/DZ	FINGER TIPS	\$0.83	\$1.86	NO/BID	\$0.93	\$1.86	\$1.40	\$2
6	COPY HOLDERS	\$2.65	\$15.90	NO/BID	\$2.65	\$15.90	\$2.39	\$14
1/BXS	PUSH PINE	\$1.08	\$12.96	NO/BID	\$0.90	\$10.80	\$1.50	\$18
10	DESK TRAYS	\$2.63	\$157.80	NO/BID	\$2.25	\$135.00	\$2.45	\$147
1/8	DESK TRAYS	\$5.25	\$252.00	NO/BID	\$5.55	\$222.00	\$5.10	\$244
4	DRAFTING ERASER	\$0.32	\$7.68	NO/BID	\$0.32	\$7.68	\$3.90	\$7
100	FASTENERS	\$4.23	\$21.15	NO/BID	\$4.95	\$24.75	\$4.50	\$22
0	AVERY LABELS	\$1.95	\$117.00	NO/BID	\$2.35	\$141.00	\$2.15	\$129
PK6	AVERY LABELS	\$3.16	\$79.00	NO/BID	\$3.65	\$91.25	\$3.60	\$90
DZ	HI LITERS	\$4.57	\$31.99	NO/BID	\$4.75	\$33.25	\$5.50	\$38
6	ENVELOPE MOISTNER	\$0.31	\$11.16	NO/BID	\$0.34	\$12.24	\$0.33	\$11
GRS	LEAD PENCILS	\$16.22	\$162.20	NO/BID	\$16.00	\$160.00	\$1.44	\$172
1/DZ	PENCILS	\$2.25	\$27.00	NO/BID	\$2.70	\$32.40	\$2.70	\$32
DZ	B.POINT REFILLS	\$1.31	\$2.62	NO/BID	\$3.90	\$7.80	\$4.00	\$8
GRS	NIB MARKERS	\$68.05	\$68.05	NO/BID	\$93.00	\$93.00	\$7.98	\$95
4	SHARP ERS REFLS	\$0.35	\$8.40	NO/BID	\$0.38	\$5.12	\$0.36	\$8
2	STA PUT PEN	\$2.03	\$24.36	NO/BID	\$2.10	\$25.20	\$1.92	\$23
2	STA PUT REFLS	\$1.03	\$12.36	NO/BID	\$1.06	\$12.72	\$0.95	\$11
GRS	BIC PENS	\$13.34	\$66.70	NO/BID	\$14.25	\$71.25	\$1.10	\$66
GRS	BIC PENE	\$40.57	\$121.59	NO/BID	\$14.25	\$42.75	\$1.10	\$39
3	PENTAL SHARP	\$2.35	\$112.80	NO/BID	\$1.90	\$76.00	\$2.28	\$109
1/TU	PENTAL LEAD	\$0.37	\$8.88	NO/BID	\$0.43	\$10.32	\$0.43	\$10
1	MTL LTR OPNRS	\$0.44	\$10.56	NO/BID	\$0.53	\$12.72	\$0.49	\$11
1/TN	REINFORCMTS	\$31.21	\$31.21	NO/BID	\$21.30	\$21.30	\$0.90	\$10
1	RULER 12"	\$0.68	\$16.32	NO/BID	\$0.63	\$15.12	\$0.55	\$13
1	RULER 15"	\$0.82	\$19.68	NO/BID	\$0.81	\$19.44	\$0.70	\$16
1	RULER 18"	\$0.99	\$23.76	NO/BID	\$0.93	\$22.32	\$0.80	\$19
1	SCISSORS 8"	\$5.00	\$150.00	NO/BID	\$1.20	\$36.00	\$1.85	\$55
1	STAPLERS # 30	\$12.48	\$449.28	NO/BID	\$11.30	\$406.80	\$11.00	\$396
DZ	FINE FT PENS	\$6.00	\$72.00	NO/BID	\$5.40	\$64.80	\$4.50	\$54
RS	PMATE PNB MED	\$14.89	\$29.78	NO/BID	\$21.00	\$42.00	\$1.10	\$26
RS	PMATE PNB/FINE	\$14.89	\$29.78	NO/BID	\$26.40	\$52.80	\$1.10	\$26
KBS	CHALK	\$0.49	\$17.64	NO/BID	\$0.42	\$15.12	\$0.40	\$14
KBS	CHALK ERASERS	\$1.01	\$60.60	NO/BID	\$0.88	\$52.80	\$0.92	\$55
BXS	STAPLES	\$0.58	\$69.60	NO/BID	\$0.72	\$86.40	\$0.60	\$72
XS	ACE #700	\$1.74	\$104.40	NO/BID	\$1.85	\$111.00	\$1.80	\$108
	ACE CLPR STAPLR	\$11.51	\$138.12	NO/BID	\$11.80	\$141.60	\$12.25	\$147
	ACE STA.ST.REM.	\$0.67	\$40.20	NO/BID	\$0.35	\$21.00	\$0.40	\$24
	PENCIL SHARPEN.	\$10.63	\$63.78	NO/BID	\$11.80	\$70.80	\$12.00	\$72



	Lew. & Chris.		Xerox	Bus. Equip.	O'Reillys	
	PENCIL SHARPEN.	\$7.83 \$78.30	NO/BID	\$8.70 \$87.00	\$8.25	\$82
	DESK ORGANIZERS	\$12.72 \$127.20	NO/BID	\$14.25 \$142.50	\$12.10	\$121
LS	SCOTCH TAPE	\$2.89 \$69.36	NO/BID	\$2.10 \$50.40	\$2.11	\$50
4	MENDING TAPE	\$1.21 \$174.24	NO/BID	\$1.00 \$144.00	\$1.02	\$146
4	MENDING TAPE	\$1.60 \$230.40	NO/BID	\$1.35 \$194.40	\$1.35	\$194
	MENDING TAPE	\$2.79 \$133.92	NO/BID	\$2.40 \$115.20	\$2.36	\$113
	SCOTCH DRFTG TP	\$1.67 \$60.12	NO/BID	\$1.90 \$68.40	\$2.16	\$77
	SCOTCH DRFTG TP	\$2.22 \$79.92	NO/BID	\$2.40 \$86.40	\$2.67	\$96
	MASKING TAPE	\$2.22 \$79.92	NO/BID	\$2.45 \$88.20	\$2.43	\$87
	MASKING TAPE	\$4.45 \$160.20	NO/BID	\$4.95 \$178.20	\$4.87	\$175
	MAGNETIC TAPE	\$3.93 \$37.50	NO/BID	\$0.25 \$18.75	\$0.29	\$21
LS	DYMO TAPE	\$0.47 \$5.64	NO/BID	\$0.60 \$7.20	\$0.57	\$6
LS	DYMO TAPE	\$0.47 \$11.28	NO/BID	\$0.75 \$18.00	\$0.73	\$17
LS	DYMO TAPE	\$0.47 \$16.92	NO/BID	\$0.99 \$35.64	\$0.93	\$33
	ENGINEER SCALES	\$2.81 \$8.43	NO/BID	\$2.40 \$7.20	\$2.02	\$6
XS	INDEX TABBING	\$0.60 \$10.80	NO/BID	\$0.95 \$11.40	\$0.80	\$14
XS	INDEX TABBING	\$0.60 \$7.20	NO/BID	\$0.95 \$11.40	\$0.80	\$9
	FILAMENT TAPE	\$3.73 \$134.28	NO/BID	\$3.20 \$115.20	\$3.15	\$113
1	DSK PD BLOTTERS	\$0.38 \$9.12	NO/BID	\$0.44 \$10.56	\$0.40	\$9
5	DESK PADS	\$3.22 \$80.50	NO/BID	\$3.30 \$82.50	\$3.00	\$75
5	DESK PAD COVERS	\$0.70 \$17.50	NO/BID	\$0.98 \$24.50	\$0.87	\$21
2	PAPER PUNCH	\$0.93 \$11.16	NO/BID	\$1.20 \$14.40	\$0.96	\$11
2	PAD HOLDER	\$2.22 \$26.64	NO/BID	\$2.60 \$31.20	\$2.56	\$30
2	PAD HOLDER	\$3.99 \$47.88	NO/BID	\$4.15 \$49.80	\$4.09	\$49
2	PAD HOLDER	\$4.68 \$56.16	NO/BID	\$4.85 \$58.20	\$4.78	\$57
GRS	LIQUID PAPER	\$118.09 \$236.18	\$7.35 \$176.40	\$110.00 \$220.00	\$0.70	\$201
02	LIQ. PAPER THINNER	\$5.84 \$35.04	NO/BID	\$10.68 \$64.08	\$0.45	\$32
GRS	LIQUID PAPER	\$124.10 \$124.10	\$7.35 \$88.20	\$122.00 \$122.00	\$0.79	\$113
02	LIQUID PAPER	\$10.34 \$10.34	NO/BID	\$10.10 \$10.10	\$0.79	\$5
4	STAMP PAD INK	\$1.07 \$25.68	NO/BID	\$1.25 \$30.00	\$1.25	\$30
5	CARTERS RUB CEMENT	\$0.68 \$32.64	NO/BID	\$0.83 \$39.84	\$0.70	\$33
3	RUBBER CEMENT	\$4.87 \$14.61	NO/BID	\$4.10 \$12.30	\$3.34	\$10
SAL	CARTERS RUB. CEM.	\$9.94 \$49.70	NO/BID	\$12.30 \$61.50	\$10.22	\$51
STS	CART. RUB. CEM. THIN	\$2.42 \$14.52	NO/BID	\$3.05 \$18.30	\$2.50	\$15
2	SCAT TYPE CLNR	\$1.15 \$13.80	NO/BID	\$0.95 \$11.85	\$0.95	\$11
0	POSTER BOARD	\$0.43 \$21.50	NO/BID	\$0.40 \$20.00	\$0.55	\$27
8XS	LARGE THUMB TACKS	\$0.49 \$2.45	NO/BID	\$0.60 \$3.00	\$1.15	\$5
02	MAP TACKS	\$15.21 \$45.63	NO/BID	\$19.50 \$58.50	\$1.80	\$1
STS	ALCO INDEXES	\$1.00 \$50.00	NO/BID	\$0.75 \$37.50	\$0.85	\$42
5	DSK/OFF/CLNR/SM	\$1.96 \$70.56	NO/BID	\$1.65 \$60.84	\$1.66	\$59
STS	METAL BOOK ENDS	\$4.21 \$25.26	NO/BID	\$3.60 \$21.60	\$3.60	\$21
STS	METAL BOOK ENDS	\$1.78 \$10.68	NO/BID	\$1.15 \$6.90	\$1.50	\$9
2	WASTEBASKETS	\$3.00 \$36.00	NO/BID	\$2.85 \$34.20	\$2.70	\$32
2	WASTEBASKETS	\$2.10 \$25.20	NO/BID	\$2.00 \$24.00	\$1.89	\$22
0	NYLON POST BINDERS	\$2.75 \$55.00	NO/BID	\$1.40 \$28.00	\$1.35	\$16
2	POST BINDERS	\$16.89 \$202.68	NO/BID	\$14.50 \$174.00	\$13.00	\$156
0	DATA BINDER	\$2.75 \$55.00	NO/BID	\$1.80 \$36.00	\$1.75	\$35
2	EXPANDING FILE	\$7.56 \$90.72	NO/BID	\$7.90 \$94.80	\$7.80	\$93
2	EXPANDING FILES	\$5.45 \$65.40	NO/BID	\$5.30 \$63.60	\$7.00	\$84
2	INDEXES	\$2.03 \$24.36	NO/BID	\$1.89 \$22.68	\$1.75	\$21
GRS	FLASH MARKERS	\$35.03 \$105.09	NO/BID	\$44.40 \$133.20	\$3.72	\$133
GRS	FLASH MARKERS	\$35.03 \$105.09	NO/BID	\$44.40 \$133.20	\$3.72	\$133
/M	ROLODEX CARDS	\$8.34 \$16.68	NO/BID	\$8.00 \$16.00	\$7.80	\$15
6	PAPER PUNCH	\$8.87 \$53.22	NO/BID	\$6.25 \$37.50	\$5.75	\$34
4	DATER	\$1.61 \$38.64	NO/BID	\$2.35 \$56.40	\$2.01	\$48
4	DATER	\$1.83 \$43.92	NO/BID	\$3.05 \$73.20	\$2.60	\$62

	Lewis & Chr.		Xerox	Bus. Equip.		O'Reil			
00/RLS	ADDING MACHINE TAP	\$0.25	\$125.00	NO/BID	\$0.24	\$120.00	\$0.24	\$12	
00/RLS	ADDING MACHINE TAP	\$0.50	\$150.00	NO/BID	\$0.41	\$123.00	\$0.49	\$14	
00/RLS	ADDING MACHINE TAP	\$0.72	\$216.00	NO/BID	\$0.62	\$186.00	\$0.65	\$19	
12	LIBERTY STORAGE BD	\$3.38	\$40.56	NO/BID	\$3.30	\$39.60	\$3.24	\$3	
2/STS	INDEX	\$2.15	\$25.80	NO/BID	\$1.35	\$16.20	\$1.72	\$2	
2/BXS	OXFORD TABS	\$1.24	\$12.40	NO/BID	\$0.65	\$6.50	\$1.65	\$1	
1/GRS	PILOT FINELINE	\$64.05	\$320.25	NO/BID	\$74.00	\$370.00	\$5.40	\$32	
60	MIC. CASS. SCOT	\$4.04	\$242.40	NO/BID	\$4.30	\$258.00	\$3.46	\$20	
60	BUDD CASS TPES	\$1.63	\$97.80	NO/BID	\$1.20	\$72.00	\$1.25	\$7	
60	BUDD CASS TAPES	\$2.20	\$132.00	NO/BID	\$1.55	\$93.00	\$1.65	\$9	
2/M	MANILA ENVELOPES	\$39.57	\$79.14	NO/BID	\$28.60	\$57.20	\$21.50	\$8	
4/M	MANILA TAGS	\$23.46	\$93.84	NO/BID	\$22.00	\$88.00	\$25.00	\$10	
2/M	ROLODEX CARDS	\$6.95	\$13.90	NO/BID	\$6.10	\$12.20	\$6.45	\$1	
1/M	FILLER PAPER	\$2.47	\$24.70	NO/BID	\$16.00	\$16.00	\$1.94	\$1	
1/DZ	AVERY LABELS	\$18.83	\$37.66	NO/BID	\$22.10	\$44.20	\$1.60	\$3	
2/BXS	INDEX TABBING	\$16.93	\$169.30	\$12.15	\$563.20	\$0.95	\$9.50	\$1.20	\$1
30	EASEL PADS	\$9.09	\$272.70	NO/BID	\$6.55	\$196.50	\$6.95	\$20	
48	WIRE BND NOTEBS	\$1.52	\$72.96	NO/BID	\$1.50	\$72.00	\$1.45	\$6	
1/DZ	BEROL CHINA MKRS	\$3.29	\$6.58	NO/BID	\$4.15	\$8.30	\$5.10	\$1	
24	PRITT BLUESTICK	\$0.93	\$22.32	NO/BID	\$0.98	\$23.52	\$0.99	\$2	
1/DZ	TYPE. RIBBONS	\$15.15	\$90.90	NO/BID	\$16.90	\$101.40	\$1.29	\$9	
1/GRS	LIFT OFF TAPE	\$86.07	\$344.28	NO/BID	\$64.00	\$256.00	\$0.50	\$28	
0/BX	NU KOTE TYPE PAPER	\$6.26	\$125.20	NO/BID	\$6.15	\$123.00	\$6.20	\$12	
0/BX	NU KOTE TYPE. PAPE	\$6.60	\$66.00	NO/BID	\$6.60	\$66.00	\$6.50	\$6	
0/BX	PENCIL CARBON PAPE	\$6.26	\$125.20	\$16.95	\$406.80	\$6.15	\$123.00	\$6.88	\$13
0/BX	PENCIL CARBON PAPE	\$6.60	\$66.00	NO/BID	\$6.45	\$64.50	\$7.73	\$7	
12	SORTKWIN	\$0.58	\$6.96	NO/BID	\$1.25	\$15.00	\$1.23	\$1	
36	ELDON ADD A FILE	\$1.24	\$44.64	NO/BID	\$1.30	\$46.80	\$1.18	\$4	
1/PRY	COLUMNAR SHEETS	\$9.56	\$191.20	NO/BID	\$9.15	\$183.00	\$8.30	\$16	
1/FDS	COLUMNAR PADS	\$2.02	\$60.60	NO/BID	\$1.80	\$54.00	\$1.45	\$4	
1/GRS	TYPE RBN FILM	\$175.14	\$350.28	NO/BID	\$175.00	\$350.00	\$1.40	\$40	
1/GRS	TYPE RIBBONS	\$547.94	\$1,095.88	NO/BID	\$480.00	\$960.00	\$3.45	\$99	
GRS	LIFT OFF TAPES	\$85.07	\$340.28	NO/BID	\$80.00	\$320.00	\$0.65	\$37	
14	VIP ROLODEX FILE	\$10.88	\$261.12	NO/BID	\$9.60	\$230.40	\$9.87	\$23	
Total:		\$23,897.34	\$1,254.60		\$22,673.71		\$22,80		



Lewis &amp; Christen

FORM FWPO-1  
APPROVED BY THE  
STATE BOARD OF  
ACCOUNTS FOR  
CITY UTILITIES AND  
CIVIL CITY OF  
FORT WAYNE 1980

## City of Fort Wayne

DEPARTMENT OF PURCHASES  
NUMBER ONE EAST MAIN STREET, ROOM 940  
FORT WAYNE, IN 46802

PURCHASE ORDER NUMBER

A- 44592

DATE 06/10/85

REQ. NO. 00106

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES,  
BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND  
CORRESPONDENCE

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS, ETC., TO:

OFFICE SERVICES 410  
ONE MAIN STREET ROOM 330  
FORT WAYNE IN 46802

LEWIS & CHRISTEN 1459-01  
500 WEST MAIN  
P.O. BOX 10150  
FORT WAYNE IN 46850

DELIVER TO: DEPART-  
MENT OR DIVISION

OFFICE SERVICES  
ONE MAIN ST ROOM 330  
FORT WAYNE IN 46802

INVOICE IN DUPLICATE

CIVIL CITY

XX

CITY UTILITIES

APPROPRIATION  
AND FUND NUMBER 7-01-950-A15-44-219

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND  
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES (DEDUCTION FOR DISCOUNT SHOWN BELOW)

U044592

CM

N/A

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		<b>TAX EXEMPT</b> (UNLESS OTHERWISE INDICATED)		
1	BKT	*001 BLANKET PURCHASE ORDER THIS DOCUMENT IS A BLANKET PURCHASE AUTHORI- ZATION COVERING PURCHASES BY THE DEPARTMENT OF OFFICE SERVICES.  THESE PURCHASES WILL BE LIMITED TO MISCEL- LANEOUS OFFICE SUPPLIES PER SPECIFICATIONS IN BID REFERENCE #747.  TERM OF AGREEMENT: 7-1-85 THROUGH 12-31-85.  THE ACCUMULATED PURCHASES DURING THE ABOVE TERM SHALL NOT EXCEED THE AMOUNT OF 8000.00.  EACH RELEASE FOR A PURCHASE BY THE BUYER MUST CONTAIN THE BLANKET PURCHASE ORDER NUM- BER AND THE SELLERS INVOICES MUST REFERENCE THE BLANKET PURCHASE ORDER NUMBER TO BE VALID FOR PAYMENT.  THIS BLANKET PURCHASE ORDER MAY BE CANCELLED AT ANY TIME BY THE PURCHASING DEPARTMENT.  SUBJECT TO COUNCILMANIC APPROVAL: ORDINANCE NO: _____ DATE: _____	8000.00	8000.00
FOR INFORMATION:	PURCHASING	219-427-1101	TOTAL	8000.00

COMPLIANCE WITH THE  
DELIVERY DATE RE-  
QUESTED WILL AVOID  
"FOLLOW UP" CORRE-  
SPONDENCE.

UNLESS OTHERWISE INDI-  
CATED THE PRICES SHOWN  
INCLUDE ALL CHARGES  
FOR DELIVERY, PACKING,  
ETC., NECESSARY TO COM-  
PLETE DELIVERY TO DES-  
TINATION SPECIFIED.

**NOTE**

**READ**  
INSTRUCTIONS ON  
THE BACK OF THIS  
**ORDER**

THE CONTRACTOR OR VENDOR,  
BY ACCEPTING THIS ORDER,  
AGREES TO THE GENERAL CON-  
DITIONS AND TERMS OF AGREE-  
MENT ON THE BACK OF THIS OR-  
DER.

UNLESS OTHERWISE INDICATED,  
THE PRICES SHOWN DO NOT IN-  
CLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE  
FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION  
CERTIFICATE NUMBER  
034508-03

IF THIS ORDER DOES NOT  
AGREE WITH YOUR QUO-  
TATION KINDLY RETURN  
IT WITH AN EXPLANA-  
TION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY  
UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THERE-  
FORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHOR-  
IZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE

CITY CONTROLLER

DIRECTOR OF PURCHASES



XEROX

FORM FWPO-1  
APPROVED BY THE  
STATE BOARD OF  
ACCOUNTS FOR  
CITY UTILITIES AND  
CIVIL CITY OF  
FORT WAYNE 1980

## City of Fort Wayne

DEPARTMENT OF PURCHASES  
NUMBER ONE EAST MAIN STREET, ROOM 940  
FORT WAYNE, IN 46802

PURCHASE ORDER NUMBER

A- 44593

DATE 06/10/85

REQ. NO. 00109

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES,  
BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND  
CORRESPONDENCE.

INVOICE IN DUPLICATE

CIVIL CITY

XX

CITY UTILITIES

APPROPRIATION  
AND FUND NUMBER 7-01-950-A15-44-219

U044593

CM

N/A

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND  
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES (DEDUCTION FOR DISCOUNT SHOWN BELOW)

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
1	BKT	<p><b>TAX EXEMPT</b> (UNLESS OTHERWISE INDICATED)</p> <p>*001 BLANKET PURCHASE AUTHORIZATION</p> <p>THIS DOCUMENT IS A BLANKET PURCHASE AUTHORIZATION COVERING PURCHASES BY THE OFFICE SERVICES DEPARTMENT.</p> <p>THESE PURCHASES WILL BE LIMITED TO MISCELLANEOUS OFFICE SUPPLIES PER SPECIFICATIONS IN BID #747.</p> <p>TERM OF AGREEMENT: 7-1-85 THROUGH 12-31-85.</p> <p>THE ACCUMULATED PURCHASES DURING THE ABOVE TERM SHALL NOT EXCEED THE AMOUNT OF \$600.00.</p> <p>EACH RELEASE FOR A PURCHASE BY THE BUYER MUST CONTAIN THE BLANKET PURCHASE ORDER NUMBER AND THE SELLERS INVOICES MUST REFERENCE THE BLANKET PURCHASE ORDER NUMBER TO BE VALID FOR PAYMENT.</p> <p>THIS BLANKET PURCHASE ORDER MAY BE CANCELLED AT ANY TIME BY THE PURCHASING DEPARTMENT.</p> <p>SUBJECT TO COUNCILMANIC APPROVAL: ORDINANCE NO: _____ DATE: _____</p>	600.00	600.00
FOR INFORMATION: PURCHASING			TOTAL	600.00

COMPLIANCE WITH THE  
DELIVERY DATE REQUESTED  
WILL AVOID "FOLLOW UP" CORRESPONDENCE.

UNLESS OTHERWISE INDICATED  
THE PRICES SHOWN INCLUDE ALL CHARGES  
FOR DELIVERY, PACKING, ETC.,  
NECESSARY TO COMPLETE  
DELIVERY TO DESTINATION  
SPECIFIED.

**NOTE**

**READ**  
INSTRUCTIONS ON  
THE BACK OF THIS  
ORDER

THE CONTRACTOR OR VENDOR,  
BY ACCEPTING THIS ORDER,  
AGREES TO THE GENERAL  
CONDITIONS AND TERMS OF  
AGREEMENT ON THE BACK OF THIS  
ORDER.

UNLESS OTHERWISE INDICATED,  
THE PRICES SHOWN DO NOT  
INCLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE  
FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION  
CERTIFICATE NUMBER  
034508-03

IF THIS ORDER DOES NOT  
AGREE WITH YOUR QUOTATION  
KINDLY RETURN IT WITH AN  
EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY  
UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THERE-  
FORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED  
BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

CITY CONTROLLER

DIRECTOR OF PURCHASES



Bus. Equip.

PURCHASE ORDER NUMBER

A- 44594

DATE 06/10/85

REQ. NO. 00107

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES, BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND CORRESPONDENCE

INVOICE IN DUPLICATE

CIVIL CITY

XX

CITY UTILITIES

APPROPRIATION AND FUND NUMBER 7-01-950-A15-44-219

U044594

CM

N/A

FORM FWPO-1  
APPROVED BY THE  
STATE BOARD OF  
ACCOUNTS FOR  
CITY UTILITIES AND  
CIVIL CITY OF  
FORT WAYNE 1980

City of Fort Wayne

DEPARTMENT OF PURCHASES

NUMBER ONE EAST MAIN STREET, ROOM 940

FORT WAYNE, IN 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS, ETC., TO:

OFFICE SERVICES  
ONE MAIN STREET ROOM 330  
FORT WAYNE IN 46802

410

BUSINESS EQUIP CO  
620 SOUTH CALHOUN STREET  
FORT WAYNE IN 46802

0402-01

DELIVER TO: DEPART-  
MENT OR DIVISIONOFFICE SERVICES  
ONE MAIN ST ROOM 330  
FORT WAYNE IN 46802CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND  
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES (DEDUCTION FOR DISCOUNT SHOWN BELOW)

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
1	BKT	<b>TAX EXEMPT</b> (UNLESS OTHERWISE INDICATED) *001 BLANKET PURCHASE AUTHORIZATION THIS DOCUMENT IS A BLANKET PURCHASE AUTHORIZATION COVERING PURCHASES BY THE OFFICE SERVICES DEPARTMENT.  THESE PURCHASES WILL BE LIMITED TO MISCELLANEOUS OFFICE SUPPLIES PER SPECIFICATIONS IN BID REFERENCE #747.  TERM OF AGREEMENT: 7-1-85 THROUGH 12-31-85.  THE ACCUMULATED PURCHASES DURING THE ABOVE TERM SHALL NOT EXCEED THE AMT. OF \$20,000.00.  EACH RELEASE FOR A PURCHASE BY THE BUYER MUST CONTAIN THE BLANKET PURCHASE ORDER NUMBER AND THE SELLERS INVOICES MUST REFERENCE THE BLANKET PURCHASE ORDER NUMBER TO BE VALID FOR PAYMENT.  THIS BLANKET PURCHASE ORDER MAY BE CANCELLED AT ANY TIME BY THE PURCHASING DEPARTMENT.  SUBJECT TO COUNCILMANIC APPROVAL: ORDINANCE NO: _____ DATE: _____	20000.00	20000.00
FOR INFORMATION:	PURCHASING	219-427-1101	TOTAL	20000.00

COMPLIANCE WITH THE  
DELIVERY DATE REQUESTED WILL AVOID  
"FOLLOW UP" CORRESPONDENCE.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING, ETC. NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.

**NOTE**READ  
INSTRUCTIONS ON  
THE BACK OF THIS  
ORDER

THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.

UNLESS OTHERWISE INDICATED, THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION  
CERTIFICATE NUMBER  
034508-03

IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

CITY CONTROLLER

DIRECTOR OF PURCHASES



FORM FWPO-1  
APPROVED BY THE  
STATE BOARD OF  
ACCOUNTS FOR  
CITY UTILITIES AND  
CIVIL CITY OF  
FORT WAYNE

U

City of Fort Wayne  
DEPARTMENT OF PURCHASES  
NUMBER ONE EAST MAIN STREET, ROOM 940  
FORT WAYNE, IN 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS, ETC., TO:

OFFICE SERVICES 410  
ONE MAIN STREET ROOM 330  
FORT WAYNE IN 46802

O'REILLY OFFICE SUPPLY 8514-01  
PO BOX 10506  
FT WAYNE IN 46852

DELIVER TO: DEPARTMENT OR DIVISION

OFFICE SERVICES  
ONE MAIN ST ROOM 330  
FORT WAYNE IN 46802

PURCHASE ORDER NUMBER  
A- 44595

DATE 06/10/85

REQ. NO. 00108

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES  
BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND  
CORRESPONDENCE

INVOICE IN DUPLICATE



CIVIL CITY



CITY UTILITIES

APPROPRIATION  
AND FUND NUMBER 7-01-950-A15-44-219

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND  
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES (DEDUCTION FOR DISCOUNT SHOWN BELOW)

U044595 CM N/A

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		<b>TAX EXEMPT</b> (UNLESS OTHERWISE INDICATED)		
1	BKT	*001- BLANKET PURCHASE AUTHORIZATION THIS DOCUMENT IS A BLANKET PURCHASE AUTHORI- ZATION COVERING PURCHASES BY THE OFFICE SERVICES DEPARTMENT.  THESE PURCHASES WILL BE LIMITED TO MISCEL- LANEOUS OFFICE SUPPLIES PER SPECIFICATIONS IN BID REFERENCE #747.  TERM OF AGREEMENT: 7-1-85 THROUGH 12-31-85.  THE ACCUMULATED PURCHASES DURING THE ABOVE TERM SHALL NOT EXCEED THE AMT OF \$14,000.00.  EACH RELEASE FOR A PURCHASE BY THE BUYER MUST CONTAIN THE BLANKET PURCHASE ORDER NUMBER AND THE SELLERS INVOICES MUST REFER- ENCE THE BLANKET PURCHASE ORDER NUMBER TO BE VALID FOR PAYMENT.  THIS BLANKET PURCHASE ORDER MAY BE CANCELLED AT ANY TIME BY THE PURCHASING DEPARTMENT.  SUBJECT TO COUNCILMANIC APPROVAL: ORDINANCE NO: _____ DATE: _____	14000.00	14000.00
FOR INFORMATION:	PURCHASING	219-427-1101	TOTAL	14000.00

COMPLIANCE WITH THE  
DELIVERY DATE RE-  
QUESTED WILL AVOID  
"FOLLOW UP" CORRE-  
SPONDENCE

UNLESS OTHERWISE INDI-  
CATED THE PRICES SHOWN  
INCLUDE ALL CHARGES  
FOR DELIVERY, PACKING,  
ETC. NECESSARY TO COM-  
PLETE DELIVERY TO DES-  
TINATION SPECIFIED.

**NOTE**

**READ**  
INSTRUCTIONS ON  
THE BACK OF THIS  
ORDER

THE CONTRACTOR OR VENDOR,  
BY ACCEPTING THIS ORDER,  
AGREES TO THE GENERAL CON-  
DITIONS AND TERMS OF AGREE-  
MENT ON THE BACK OF THIS OR-  
DER.

UNLESS OTHERWISE INDICATED,  
THE PRICES SHOWN DO NOT IN-  
CLUDE TAXES OF ANY KIND

EXEMPTION BLANKS WILL BE  
FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION  
CERTIFICATE NUMBER  
034508-03

IF THIS ORDER DOES NOT  
AGREE WITH YOUR QUOTATION  
KINDLY RETURN  
IT WITH AN EXPLANA-  
TION

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY  
UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THERE-  
FORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

CITY CONTROLLER

PER

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHOR-  
IZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE

DIRECTOR OF PURCHASES

PER



**CITY OF FORT WAYNE  
DEPARTMENT OF PURCHASES  
FT. WAYNE, IND.  
INVITATION**

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment and services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

\*Mail all replies and correspondence, etc. to Attn. of Carol Offerle: 427-1101 DEPARTMENT OF PURCHASES

Address Room 940 One Main Street, Fort Wayne, IN 46802  
**REQUIRED FOR DELIVERY TO:**

Department or Division Administrative Services Department  
One Main Street  
Address Fort Wayne, Indiana 46802

**RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE**

Closing Time of Bids May 8, 1985 at 10:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 84508. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

**TAX EXEMPT (Unless otherwise indicated)**

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES PER THE ATTACHED SPECIFICATIONS TO BE ORDERED AS NEEDED BY THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE CITY OF FORT WAYNE.  TERM OF THE AGREEMENT WILL BE ONE YEAR FROM THE DATE OF CITY COUNCIL APPROVAL.		
AFFIRMATIVE ACTION: On File <u>X</u> Attached <u>      </u>				

Bid Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES

See instruction item No. 16 on reverse side hereof.

Terms        % cash discount if paid within        days from delivery and acceptance of goods or completion of services

**PROPOSAL OR BID**

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the prices set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within        days from receipt of order

**IMPORTANT** 

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

**Sign Here:**

**BUSINESS EQUIPMENT COMPANY**

Per Diane Kury Name of Company        Title Office Mgr.

Address 620 South Calhoun St.

City Fort Wayne, IN 46802

Date 5/8/85

Page 1 of 34

Ref. No. 747

Date April 17, 1985

Date wanted May 8, 1985

Fund         
Appropriation No.



	<u>Order Quantity</u>	<u>Item</u>
1.	200	Accopress Binders, 11 x 8 1/2, side openings BFS 2507
2.	100	Accopress Binders, 11 x 8 1/2, end openings BFS 1704
3.	100	Accopress Binders, legal size, end opening red, 1904
4.	100	Wilson Jones 14-1411N Nylon Prong Binders, 14 7/8 x 11
5.	24	Wilson Jones 364-34 1 1/2 NBL Ring Binder
6.	12	Wilson Jones <del>B3-198-12B</del> 1" 9 1/2 x 6 Binder <del>Wilson Jones 364-12B</del>
7.	12	Wilson Jones B3-198-42B 2" 9 1/2 x 6 three-ring binder
8.	12	Wilson Jones B3-198-40B 8 1/2 x 5 1/2 2" ring binder
9.	12	Wilson Jones B3-198-10B 8 1/2 x 5 1/2 1" Binder, stiff back, 3 ring
10.	10	B&P 1470 Roll Books 10 1/2 x 8 1/4 with 150 pages
11.	10	<del>National</del> Accounts Book, <del>37-331</del> , <del>B&amp;P</del> 67-1/8 150 pages - asst. styles
12.	12	<del>National</del> Money Receipt Books <del>46-577</del> , 50 leafs <del>Wilson Jones S1607</del>
13.	2 gross	Steno notebooks, <del>36-746</del> <del>Wilson Jones 1115W</del>
14.	10 Bxs.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box <del>Easton 225</del> SOUTHWORTH #415
15.	200	Slide Back Report Covers - Clear
16.	200	Slide Back Report Covers - Colors
17.	200	Duo Tang Covers #54128 - Asst. Colors



	<u>Order Quantity</u>	<u>Item</u>
18.	200	Duo Tang Covers #51258 - Asst. Colors
19.	30	Drawer Frames - 8 1/2 x 11
20.	30	Drawer Frames - 8 1/2 x 14
21.	20,000	File Folders - heavy manila, 8 1/2 x 11 1/3, 1/5 or straight cut
22.	10,000	File Folders - heavy manila, 8 1/2 x 14 1/3, 1/5 or straight cut
23.	1,000	<del>Pendaflex</del> Hanging Folders, 8 1/2 x 11 SCM #HF151
24.	1,000	<del>Pendaflex</del> Hanging Folders, 8 1/2 x 14 SCM #HF152
25.	500	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 11, F2-4152 x 2
26.	200	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 14, F2-4153 x 2
27.	300	<del>Smead</del> letter file pockets, 1 3/4" expansion <del>Smead 1514C or</del> Wilson Jones #62
28.	300	<del>Smead</del> legal file pockets, 1 3/4" expansion <del>Smead 1516C or</del> Wilson Jones #72
29.	500	<del>F2-1524E</del> Letter expanding file pockets, 3 1/2" expansion WILSON JONES #64
30.	500	<del>F2-1524E</del> Legal expanding file pockets, 3 1/2" expansion WILSON JONES #74
31.	500	<del>Smead</del> Redrope legal size file pockets <del>#1536C</del> with 5 1/4" expansion <del>or</del> Wilson Jones #76
32.	500	<del>Smead</del> letter size file pockets <del>#1534</del> with 5 1/4" expansion <del>or</del> Wilson Jones #66
33.	12	Webster's Collegiate Dictionary Ninth Edition
34.	30	Smead Expanding Wallets, M6-1073G, 11 3/4 x 9 1/2 - 5 1/4" expansion
35.	30	Smead Expanding Wallets, M6-1053E, 11 3/4 x 9 1/2 - 3 1/2" expansion



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
36.	30	Smead Expanding Wallets, M6-1056E, 15 x 10 - 3 1/2" expansion
37.	1,000	Sub. 32, Buff Clasp Envelopes - 7 1/2 x 10 1/2
38.	1,000	Sub. 32, Buff Clasp Envelopes - 10 x 13
39.	1,000	Sub. 32, Buff Clasp Envelopes - 11 1/2 x 14 1/2
40.	1,000	Sub 32, Buff Clasp Envelopes - 12 x 15 1/2
41.	1,000	Sub. 32, Buff Clasp Envelopes - 6 x 9
42.	1,000	Sub. 32, Brown Kraft Envelopes - 10 x 15 without clasp, gummed end flap
43.	1,000	Manila Envelopes with clasp - 9 1/2 x 14 1/2
44.	1,000	Manila Envelopes with clasp - 10 x 15
45.	3,000	Manila Envelopes with clasp - 9 x 12
46.	12 sets	<del>Smead</del> pressboard file guides, <del>51151-25</del> , 11 x 8 1/2, metal tabbed w/o rod eyelet G/W #95MX21
47.	25 sets	<del>Oxford</del> oxceloid Tab <del>67 XP225</del> , A - Z letter size file guides pressboard G/W #95CF2125
48.	24 sets	<del>Oxford</del> oxceloid Tab <del>67 XP1025</del> , A - Z legal size file guides pressboard G/W #95CF2425
49.	12 sets	<del>Smead</del> File Dividers, <del>51151-25</del> , 14 x 8 1/2, Metal tab, A - Z, green pressboard, legal size w/o rod eyelet G/W #95MX24
50.	24 sets	<del>Smead</del> Card Guides, <del>515-25</del> , 3 x 5, A - Z, or <del>Berkley 575-2</del> , 25 point, <del>plain</del> tabs G/W #32F55
51.	24 sets	<del>Smead</del> Buff Card Guides, <del>625-25</del> , 4 x 6, A - Z, or <del>Berkley 675</del> plain tabs # G/W 42F56
52.	5 bxs.	<del>Smead</del> Buff Card Guides, <del>623</del> , 3 x 5, 1/3 cut, plain blank, 100 per box #G/W 3005 1/3
53.	5 bxs.	<del>Smead</del> Buff Card Guides, <del>623</del> , 4 x 6, 1/3 cut, plain blank tab, 100 per box G/W #4006 1/3



Order Quantity	Item
54. 5 bxs.	<del>Small</del> Buff Card Guides, <del>#823</del> , 5 x 8, 1/3 cut, plain blank tab, 100 per box G/W #5008/3
55. 24 sets	<del>Buffered</del> tabbed Plastic Card Guides, <del>G1 X4625-DF</del> , 4 x 6, Buff, A - Z G/W #42056
56. 12 sets	<del>Small</del> Plastic tabbed Card Guides, <del>G3 8150-25</del> , 5 x 8, Buff, A - Z G/W #52058
57. 24 sets	<del>Small</del> Plastic tabbed Card Guides, <del>G3 5250-25</del> , 3 x 5, A - Z G/W #32055
58. 10 Bxs.	<del>Small</del> Tabulating Card Guides, <del>G3 T425</del> , 7 3/8 x 3 1/4, 1/5 cut G/W #4007 1/5
59. 10,000	#110 Index Cards, white ruled, 3 x 5, (1/m box)
60. 5,000	#110 Index Cards, white ruled, 4 x 6, (1/m box)
61. 4,000	#110 Index Cards, white ruled, 5 x 8, (500/c box)
62. 1,500	Filler Paper, 3 ring, white faint ruled, (500 box), 8 1/2 x 11, <del>National 14-281</del> W/J # 2813F
63. 2,000	Filler Paper, 3 ring, white faint wide ruled, 8 1/2 x 11, reinforced, <del>Boorum &amp; Pease</del> <del>A3-3312-102A</del> W/J # 805-13F
64. 1,000	Filler Paper, 3 ring, white faint ruled, 9 1/2 x 6, <del>National A3-14-261</del> or Plain <del>A3-14-260</del> W/J 2811F or 2811F
65. 1,000	Filler Paper, 3 ring, white faint ruled, 8 1/2 x 5 1/2, <del>National A3-14-251</del> or Plain <del>A3-14-250</del> W/J 2809F or 2809F
66. 30	Analysis Pads, <del>National 45-604</del> or Wilson Jones 7204
67. 30	Analysis Pads, <del>National 45-607</del> or Wilson Jones 7207
68. 30	Analysis Pads, Wilson Jones G7214D
69. 30	Analysis Pads, <del>National 45-608</del> or Wilson Jones 7208
70. 30	Analysis Pads, Wilson Jones 7513



	<u>Order Quantity</u>	<u>Item</u>
71.	30	Analysis Pads, Wilson Jones G7608 <sup>B</sup> <del>08</del>
72.	30	Analysis Pads, Wilson Jones 7604 or <del>National 45-104</del>
73.	30	Wilson Jones Columnar Pads, G-7205
74.	200	Wilson Jones Columnar Sheets, 10-3, 9 1/2 x 11 7/8
75.	200	Ledger Sheets, G10-8
76.	6 gross	Legal ruled pads, 8 1/2 x 14, yellow & white
77.	10 gross	Legal ruled pads, 8 1/2 x 11 3/4, yellow & white
78.	5 gross	Legal ruled pads, 5 x 8, yellow & white
79.	1,000	Acetate Sheet Protectors, 8 1/2 x 11, for 3 ring binders - #00032 (C-LINE)
80.	12 rolls	CR-16 Correction Tape
81.	12	Paper Spindles
82.	15 pack	Super Ko-Rec-Type, 01-1SK
83.	12 LB.	Rubber Bands, 1/4# Box and 1# Box, assorted sizes
84.	4	3 x 5 Metal File Boxes, Weis #835 <del>1B</del>
85.	4	3 x 5 x 6 Metal File Boxes, Globe Weis H4-653 - Black
86.	4	4 x 6 x 6 Metal File Boxes, H4-664 - Black
87.	4	4 x 6 x 4 Metal File Boxes, H4-644 - Black
88.	4	4 x 6 Metal File Boxes, Weis #846
89.	4	3 x 5 x 3 Metal File Boxes, H4-533 - Black



	<u>Order Quantity</u>	<u>Item</u>
90.	4	5 x 8 Metal File Boxes, Weis #858
91.	6	Pronto file 1210L, letter size with metal front drawer type (6/ctn)
92.	6	Pronto file 1510L, legal size with metal front drawer type (6/ctn)
93.	12	#2 Liberty Storage Boxes (12/ctn)
94.	120	#11 Liberty Storage Boxes (12/ctn)
95.	120	#12 Liberty Storage Boxes (12/ctn)
96.	12	#15 Liberty Storage Boxes (12/ctn)
97.	12	#18 Liberty Storage Boxes (12/ctn)
98.	36	#725 Liberty Storage Boxes (12/ctn)
99.	12	6 x 9 Clipboards
100.	60	Letter size Clipboards
101.	48	Legal size Clipboards
102.	30,000	#1 Paperclips
103.	12 Bxs.	#1 Butterfly Clamps (12/box)
104.	20,000	Jumbo paper clips, 2" long
105.	90	Magnetic clips with 1 1/4" clamp, P3-2026 or equivalent (18/box)
106.	96	Magnetic clips with 2 1/4" clamp, PE-2027 or equivalent (12/box)
107.	24	Magnetic paper clip holders (12/box)
108.	12 Dz.	#2 Binder Clip/Clamps
109.	24 Dz.	#5 Binder Clip/Clamps
110.	12 Dz.	#10 Binder Clip/Clamps
111.	36	#1 Stamp Pads, Black and Red



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
112.	24	#2 Stamp Pads, Black and Red
113.	12	Sanfords Roll-on Stamp Pad Inker, Assorted Colors, WI-5870
114.	48	1/2" Scotch Tape Dispensers, H-126
115.	12	Tape Dispenser R8-C40, Black, for tape 3/4" x 1296
116.	4	Tape Dispenser R8-C25 for 3" cores, for tape 1" x 2592
117.	60	3/4" Scotch Tape Dispensers, H-127
118.	4 Dz.	#100 Pink Pearl Erasers
119.	4 Dz.	#7099 <sup>B</sup> AW Faber Eraser Sticks w/brush
120.	4 Gross	Pencil Tip Wedge Erasers - #7107
121.	2 Dz.	#211 Art Gum Erasers
122.	4 Dz.	#400 Eberhard Faber Pink Pearl Erasers
123.	36 Bxs.	#22 Acco Fastners, 50 per box
124.	2 Dz.	Parr Swingline Finger Tips, sizes 11, 11 1/2, 12, 13, and 13A
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder
126.	12 Bxs.	Push Pins Assorted Colors (100/box)
127.	60	Eldon Desk Trays, Letter size, #1600 —
128.	48	Eldon Desk Trays, Legal size #1604
129.	24	Magic Rub Drafting Eraser, Faber-Castell T9-1954
130.	500	Acco Self-Adhesive Fasteners, Z1-70021, 2" cap.
131.	60 Pkg.	Avery Labels, S-6432, Self-Adhesive
132.	25 Pkg.	Avery Labels, 5375, Self-Adhesive

	<u>Order Quantity</u>	<u>Item</u>
154.	2 Gross	Papermate stick pens, PA-931, 2, 3, Medium point, assorted colors
155.	2 Gross	Papermate stick pens, PA-936, 7, 8, Fine point
156.	36 Pkgs	Chalk, anti-dust, Crayola T2-1402
157.	60 <del>Pkgs</del>	Chalk Eraser, Weber Costello, TS-804-526
158.	120 Bxs.	Staples for #4 Swingline staplers
159.	60 Bxs.	Ace #700 undulated staples
160.	12	#702 Ace Clipper Stapler
161.	60	<del>Ace</del> Standard <del>#60</del> Staple removers # J559
162.	6	<del>Boston</del> 1868 Pencil Sharpener, self-feed, beige color, vacuum base #AP503
163.	10	Pencil Sharpener, U8-AP806, attachable base, tan w/brown base.
164.	10	Desk Organizers, #306
165.	24 Rls.	Scotch Tape, 2" x 72 yds., R8-3750-2-60-TN
166.	144	Mending Tape, #810, 1/2" x 1296"
167.	144	Mending Tape, #810, 3/4 x 1296"
168.	48	Mending Tape, #810, 3/4" x 2592
169.	36	Scotch Drafting Tape, #230, 3/4" x 60 yds.
170.	36	Scotch Drafting Tape, #230, 1" x 60" yds.
171.	36	Masking Tape, R8-202-1, 1" x 60 yds
172.	36	Masking Tape, R8-202-2, 2" x 60 yds
173.	75'	Magnetic Tape, 1/2" wide
174.	12 Rls.	Dymo Tape, 1/4", assorted colors
175.	24 Rls.	Dymo Tape, 3/8", assorted colors



	<u>Order Quantity</u>	<u>Item</u>
176.	36 Rls.	Dymo Tape, 1/2", assorted colors
177.	3	Engineer Scales & Cases (3 sided)
178.	18 Bxs.	1/2" Index Tabbing, assorted colors, 5 per box
179.	12 Bxs.	1/3" Index Tabbing, assorted colors, 5 per box
180.	36	Filament Tape, Scotch Brand, R8-898, 3/4" x 60 yds
181.	24	Desk Pad Blotters, green, 19 x 24
182.	25	Desk Pads, 21403, green, 19 x 24
183.	25	Desk Pad Covers, acetate, 19 x 24, .0075 thick
184.	12	Paper Punch, clipper type, 1/4", X6-403CR
185.	12	Pad Holder, Hazel Clip folder, Black 5 x 8, N2-R535-61, with clip only
186.	12	Pad Holder, Hazel Clip folder, Black, 8 1/2 x 11, N2-R <del>535-61</del> <sub>252-61</sub> , with clip only
187.	12	Pad Holder, Hazel Clip folder, Black 8 1/2 x 14, N2-R253-61, with clip only
188.	2 gross	Liquid Paper, white
189.	6 Dz.	Liquid Paper thinner
190.	1 gross	Liquid Paper, copies
191.	1 Dz.	Liquid Paper, colors
192.	24	Stamp Pad Ink, 1 1/2 oz., assorted colors
193.	48	Carter's Rubber Cement, 4 oz.
194.	3	Rubber Cement Empty Pint Jar, w/ applicator brush
195.	5 Gal.	Carters Rubber Cement, one gallon containers
196.	6 Qts.	Carters Rubber Cement Thinner, one quart containers

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
197.	12	Scat Typewriter Cleaner, 2 oz.
198.	50	Poster Board, 22" x 28", white
199.	5 Bxs.	Large Thumb Tacks, #4, 100 per box
200.	3 Dz.	Map Tacks, assorted colors
201.	50 Sets	<del>Aice</del> Indexes, <del>CI-213-8</del> W/J #549-13M
202.	36	3M Desk & Office Cleaner - #573
203.	6 Sets	Metal Book Ends, 9"
204.	6 Sets	Metal Book Ends, 5"
205.	12	Wastebaskets, 15" - #2956
206.	12	Wastebaskets, 12 1/4" - #2955
207.	20	Nylon Post Binders, 47-812
208.	12	Post Binders, 241-40N
209.	20	Data Binder, Wilson Jones 47-811, B 1/2 x 11, for burst or unburst sheets
210.	12	Expanding File, Legal, A - Z, LV-#19-A
211.	12	Expanding File, Letter size, A - Z, <sup>LV</sup> <del>LV</del> 217-A
212.	12	Indexes, 504-40M
213.	3 gross	Flash 32 Markers
214.	3 gross	Flash 30 Markers
215.	2,000	Rolodex Cards, 3 x 5, C-35
216.	6	Paper Punch, 3 hole
217.	24	#1 Dater
218.	24	#2 Dater
219.	500 Rls.	Adding Machine Tape, 2 1/4"
220.	300 Rls.	Adding Machine Tape, 3"



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
221.	300 Rls.	Adding Machine Tape, 3 7/16"
222.	12	#21 Liberty Storage Box
223.	12 Sets	Index, A - Z, <del>C-213</del> w/J #531-13M
224.	10 Bxs.	Oxford Tabs, plastic, #42
225.	5 gross	Pilot fineline SWPP, assorted colors
226.	60	Micro-cassette, Scotch #543, 60 minutes
227.	60	Budd Cassette Tapes, 60 minutes
228.	60	Budd Cassette Tapes, 90 minutes
229.	2,000	Manila Envelopes, #12
230.	4,000	Manila Tags w/string, S1-11-505
231.	2,000	Rolodex Cards, 2 1/4" x 4"
232.	1,000	Filler Paper, <del>National #14-280</del> w/J #2813F
233.	2 Dz.	Avery Labels, FF3, all colors
234.	10 Bxs.	Index Tabbing, 59-106
235.	30	Easel Pads, <del>Ampad #24-031</del> , 27 x 34 50M #S-4-150
236.	48	Wire-bound Notebooks, KolorKraft D4-33-706, College Ruled
237.	2 Dz.	Berol China Markers, assorted colors, 43-164T-169T and 43-170T-174T
238.	24	Pritt Gluestick, Y9-95180, 6 oz.
239.	6 Dz.	Typewriter Ribbons, cloth - <del>BURROUGHS</del>
240.	4 gross	Lift-off Tape, <del>Scotch #555</del> - <del>BURROUGHS</del> #252
241.	20 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK11 1/2, 8 1/2 x 11
242.	10 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK14, 8 1/2 x 14

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
243.	20 Bxs.	Pencil Carbon Paper, 02-B6010-11 1/2, 8 1/2 x 11
244.	10 Bxs.	Pencil Carbon Paper, 02-B6010-14, 8 1/2 x 14
245.	<sup>A</sup> 12	Sortkwik, large and small <del>#10134</del> #10050
246.	36	Eldon Add-a-file System, HB-1601
247.	20 Pkgs.	Columnar Sheets, Wilson-Jones A1-10 series
248.	30 Pads	Columnar Pads, Wilson-Jones G7500 through G7600 series
249.	2 gross	Typewriter Ribbons, Film, Nu-kote B86HY
250.	2 gross	Typewriter Ribbons, Film, Royal SE5005, 5035 BURROUGHS # 6155
251.	4 gross	Lift-off Tapes for Royal, Nu-Kote 86TL
252.	24	VIP Rolodex File, VIP-24



PRICE SHEET

	Price/Unit		Price/Unit		Price/Unit
1.)	<u>1.15 / ea.</u>	26.)	<u>49.80 / C</u>	51.)	<u>1.39 / st</u>
2.)	<u>1.42 / ea.</u>	27.)	<u>53.40 / C</u>	52.)	<u>1.80 / bx</u>
3.)	<u>1.80 / ea.</u>	28.)	<u>69.60 / C</u>	53.)	<u>2.80 / bx</u>
4.)	<u>2.30 / ea.</u>	29.)	<u>64.50 / C</u>	54.)	<u>4.00 / bx</u>
5.)	<u>3.30 / ea.</u>	30.)	<u>83.80 / C</u>	55.)	<u>1.80 / st</u>
6.)	<u>2.55 / ea.</u>	31.)	<u>108.50 / C</u>	56.)	<u>2.00 / st</u>
7.)	<u>7.20 / ea.</u>	32.)	<u>81.70 / C</u>	57.)	<u>1.35 / st</u>
8.)	<u>7.20 / ea.</u>	33.)	<u>11.25 / ea</u>	58.)	<u>3.70 / bx</u>
9.)	<u>4.30 / ea.</u>	34.)	<u>1.30 / ea</u>	59.)	<u>3.10 / M</u>
10.)	<u>16.40 / ea.</u>	35.)	<u>1.15 / ea</u>	60.)	<u>5.25 / M</u>
11.)	<u>8.15 / ea.</u>	36.)	<u>1.35 / ea</u>	61.)	<u>7.95 / M</u>
12.)	<u>1.05 / ea.</u>	37.)	<u>5.90 / C</u>	62.)	<u>16.00 / M</u>
13.)	<u>35.50 / gr</u>	38.)	<u>8.10 / C</u>	63.)	<u>24.50 / M</u>
14.)	<u>7.35 / bx</u>	39.)	<u>9.95 / C</u>	64.)	<u>21.00 / M</u>
15.)	<u>.19 / ea</u>	40.)	<u>10.75 / C</u>	65.)	<u>12.00 / M</u>
16.)	<u>.19 / ea</u>	41.)	<u>4.85 / C</u>	66.)	<u>1.80 / ea</u>
17.)	<u>.37 / ea</u>	42.)	<u>6.85 / C</u>	67.)	<u>1.80 / ea</u>
18.)	<u>.26 / ea</u>	43.)	<u>9.30 / C</u>	68.)	<u>1.80 / ea</u>
19.)	<u>1.00 / ea</u>	44.)	<u>9.65 / C</u>	69.)	<u>1.80 / ea</u>
20.)	<u>1.14 / ea</u>	45.)	<u>7.00 / C</u>	70.)	<u>4.20 / ea</u>
21.)	<u>4.15 / C</u>	46.)	<u>7.70 / st</u>	71.)	<u>2.55 / ea</u>
22.)	<u>5.70 / C</u>	47.)	<u>6.15 / st</u>	72.)	<u>1.60 / ea</u>
23.)	<u>18.75 / C</u>	48.)	<u>8.90 / st</u>	73.)	<u>1.80 / ea</u>
24.)	<u>23.80 / C</u>	49.)	<u>9.40 / st</u>	74.)	<u>9.15 / C</u>
25.)	<u>43.20 / C</u>	50.)	<u>1.10 / st</u>	75.)	<u>9.15 / C</u>

PRICE SHEET

Price/Unit		Price/Unit		Price/Unit	
76.)	<u>55.80 / gr</u>	101.)	<u>1.15 / ea</u>	126.)	<u>.90 / bx</u>
77.)	<u>49.60 / gr</u>	102.)	<u>1.05 / M</u>	127.)	<u>2.25 / ea</u>
78.)	<u>27.45 / gr</u>	103.)	<u>.40 / bx</u>	128.)	<u>5.55 / ea</u>
79.)	<u>.065 / ea</u>	104.)	<u>3.35 / M</u>	129.)	<u>.32 / ea</u>
80.)	<u>.85 / rl</u>	105.)	<u>.55 / ea</u>	130.)	<u>4.95 / C</u>
81.)	<u>1.13 / ea</u>	106.)	<u>.75 / ea</u>	131.)	<u>2.35 / pkg</u>
82.)	<u>1.00 / pk</u>	107.)	<u>.60 / ea</u>	132.)	<u>3.65 / pkg</u>
83.)	<u>2.50 / lb.</u>	108.)	<u>.35 / dz</u>	133.)	<u>4.75 / dz</u>
84.)	<u>6.50 / ea</u>	109.)	<u>.70 / dz</u>	134.)	<u>.34 / ea</u>
85.)	<u>4.05 / ea</u>	110.)	<u>1.95 / dz</u>	135.)	<u>16.00 / gr</u>
86.)	<u>5.05 / ea</u>	111.)	<u>1.05 / ea</u>	136.)	<u>2.70 / dz</u>
87.)	<u>4.05 / ea</u>	112.)	<u>1.60 / ea</u>	137.)	<u>3.90 / dz</u>
88.)	<u>7.70 / ea</u>	113.)	<u>1.25 / ea</u>	138.)	<u>93.00 / gr</u>
89.)	<u>2.90 / ea</u>	114.)	<u>.32 / ea</u>	139.)	<u>.33 / tb</u>
90.)	<u>8.90 / ea</u>	115.)	<u>3.99 / ea</u>	140.)	<u>2.10 / ea</u>
91.)	<u>11.20 / ea</u>	116.)	<u>9.60 / ea</u>	141.)	<u>1.06 / ea</u>
92.)	<u>14.50 / ea</u>	117.)	<u>.32 / ea</u>	142.)	<u>14.25 / gr</u>
93.)	<u>3.30 / ea</u>	118.)	<u>3.25 / dz</u>	143.)	<u>14.25 / gr</u>
94.)	<u>3.90 / ea</u>	119.)	<u>4.20 / dz</u>	144.)	<u>1.90 / ea</u>
95.)	<u>4.30 / ea</u>	120.)	<u>5.40 / gr</u>	145.)	<u>.43 / tb</u>
96.)	<u>3.85 / ea</u>	121.)	<u>4.10 / dz</u>	146.)	<u>.53 / ea</u>
97.)	<u>3.10 / ea</u>	122.)	<u>4.65 / dz</u>	147.)	<u>21.30 / ctn.</u>
98.)	<u>1.95 / ea</u>	123.)	<u>2.95 / bx</u>	148.)	<u>.63 / ea</u>
99.)	<u>1.05 / ea</u>	124.)	<u>.93 / dz</u>	149.)	<u>.31 / ea</u>
100.)	<u>1.05 / ea</u>	125.)	<u>2.65 / ea</u>	150.)	<u>.93 / ea</u>



PRICE SHEET

Page 20 of 24

Price/Unit	Price/Unit	Price/Unit
151.) <u>1.20/ea</u>	176.) <u>.99/rl</u>	201.) <u>.75 / st</u>
152.) <u>11.30/ea</u>	177.) <u>2.40/ ea</u>	202.) <u>1.69 /ea</u>
153.) <u>5.40/dz</u>	178.) <u>.95/ bx</u>	203.) <u>3.60 /st</u>
154.) <u>21.00/gr</u>	179.) <u>.95/ bx</u>	204.) <u>1.15 /st</u>
155.) <u>26.40/gr</u>	180.) <u>3.20/ ea</u>	205.) <u>2.85 /ea</u>
156.) <u>.42/pkg</u>	181.) <u>.44/ ea</u>	206.) <u>2.00 /ea</u>
157.) <u>.83/ ea</u>	182.) <u>3.30/ ea</u>	207.) <u>1.40 /ea</u>
158.) <u>.72/ bx</u>	183.) <u>.98/ ea</u>	208.) <u>14.50 /ea</u>
159.) <u>1.85/ bx</u>	184.) <u>1.20/ ea</u>	209.) <u>1.80 /ea</u>
160.) <u>11.80/ ea</u>	185.) <u>2.60/ ea</u>	210.) <u>7.90 /ea</u>
161.) <u>.35/ ea</u>	186.) <u>4.15/ ea</u>	211.) <u>5.30 /ea</u>
162.) <u>11.80/ ea</u>	187.) <u>4.85/ ea</u>	212.) <u>1.89 /ea</u>
163.) <u>3.70/ ea</u>	188.) <u>110.00 gr</u>	213.) <u>44.40 /gr</u>
164.) <u>14.25/ ea</u>	189.) <u>10.68 dz</u>	214.) <u>44.40 /gr</u>
165.) <u>2.10/ rl</u>	190.) <u>122.00 gr</u>	215.) <u>8.00 /M</u>
166.) <u>1.00/ rl</u>	191.) <u>10.10/ dz</u>	216.) <u>6.25 /ea</u>
167.) <u>1.35/ rl</u>	192.) <u>1.25/ ea</u>	217.) <u>2.35 /ea</u>
168.) <u>2.40/ rl</u>	193.) <u>.83/ ea</u>	218.) <u>3.05 /ea</u>
169.) <u>1.90/ rl</u>	194.) <u>4.10/ ea</u>	219.) <u>.24 /rl</u>
170.) <u>2.40/ rl</u>	195.) <u>12.30/ gal.</u>	220.) <u>.41/ rl</u>
171.) <u>2.45/ rl</u>	196.) <u>3.05/ qt.</u>	221.) <u>.62 /rl</u>
172.) <u>4.95/ rl</u>	197.) <u>.99/ ea</u>	222.) <u>3.30 /ea</u>
173.) <u>.25/ ft.</u>	198.) <u>.40/ ea</u>	223.) <u>1.35/ st</u>
174.) <u>.60/ rl</u>	199.) <u>.60/ bx</u>	224.) <u>.65/ bx</u>
175.) <u>.75/ rl</u>	200.) <u>19.50/ dz</u>	225.) <u>74.00/ gr</u>

PRICE SHEET

Price/Unit	Price/Unit
226.) <u>4.30/ ea</u>	251.) <u>80.00/ gr</u>
227.) <u>1.20/ ea</u>	252.) <u>9.60/ ea</u>
228.) <u>1.55/ ea</u>	
229.) <u>28.60/ M</u>	
230.) <u>22.00/ M</u>	
231.) <u>6.10/ M</u>	
232.) <u>16.00/ M</u>	
233.) <u>22.10/ dz</u>	
234.) <u>.95/ bx</u>	
235.) <u>6.55/ ea</u>	
236.) <u>1.50/ ea</u>	
237.) <u>4.15/ dz</u>	
238.) <u>.98/ ea</u>	
239.) <u>16.90/ dz</u>	
240.) <u>64.00/ gr</u>	
241.) <u>6.15/ bx</u>	
242.) <u>6.60/ bx</u>	
243.) <u>6.15/ bx</u>	
244.) <u>6.45/ bx</u>	
A. <u>.56 ea</u>	
245.) B. <u>1.25/ ea</u>	
246.) <u>1.30/ ea</u>	
247.) <u>9.15 / pkg</u>	
248.) <u>1.80 / ea</u>	
249.) <u>175.00/ gr</u>	
250.) <u>480.00/ gr</u>	



# DEPARTMENT OF PURCHASES

FT. WAYNE, IND.

## INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery at destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

\*Mail all replies and correspondence, etc. to Attn. of

Carol Offerle: 427-110 DEPARTMENT OF PURCHASES

Address Room 940 One Main Street, Fort Wayne, IN 46802

### REQUIRED FOR DELIVERY TO:

Department or Division Administrative Services Department

One Main Street

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids May 8, 1985 at 10:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 94608. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

**TAX EXEMPT (Unless otherwise indicated)**

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES PER THE ATTACHED SPECIFICATIONS TO BE ORDERED AS NEEDED BY THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE CITY OF FORT WAYNE.		
		TERM OF THE AGREEMENT WILL BE ONE YEAR FROM THE DATE OF CITY COUNCIL APPROVAL.		
		AFFIRMATIVE ACTION: On File Attached		

id Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES  
 See instruction item No. 16 on reverse side hereof.  
 terms \_\_\_\_\_ % cash discount if paid within \_\_\_\_\_ days from delivery and acceptance of goods or completion of services

### PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as shown on the reverse side of this bid.

Delivery of any or all of the items or completion of services indicated shall be made within \_\_\_\_\_ days from receipt of order.

### IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

LEWIS & CHRISTEN OFFICE SUPPLY CO. INC.

Name of Company  
 Per THOMAS L. LEWIS Title PRESIDENT

Address 500 W MAIN ST

City FT WAYNE IND Date 4/8/85

	<u>Order Quantity</u>	<u>Item</u>
x1.	200	Accopress Binders, 11 x 8 1/2, side openings BFS 2507 Sub: Smead #BK129S
, 2.	100	Accopress Binders, 11 x 8 1/2, end openings BFS 1704 Sub: Smead #BK912
→ 3.	100	Accopress Binders, legal size, end opening red, 1904 Sub: Smead #BK914
, 4.	100	Wilson Jones 14-1411N Nylon Prong Binders, 14 7/8 x 11 Sub: National #93-550
, 5.	24	Wilson Jones 364-34 1 1/2 NBL Ring Binder Sub: National #68-985
, 6.	12	Wilson Jones B3-198-12B 1" 9 1/2 x 6 Binder or Wilson Jones 364-12B Sub: National #68-969
, 7.	12	Wilson Jones B3-198-42B 2" 9 1/2 x 6 three-ring binder Sub: National #68-962
, 8.	12	Wilson Jones B3-198-40B 8 1/2 x 5 1/2 2" ring binder Sub: National #68-952
, 9.	12	Wilson Jones B3-198-10B 8 1/2 x 5 1/2 1" Binder, stiff back, 3 ring Sub: National #68-959
, 10.	10	B&P 1470 Roll Books 10 1/2 x 8 1/4 with 150 pages
, 11.	10	National Accounts Book, 37-331, or B&P 67-1/8 150 pages - asst. styles National #37-311
, 12.	12	National Money Receipt Books 46-577, 50 leafs <del>or Wilson Jones 51607</del>
, 13.	2 gross	Steno notebooks, 36-746 or <del>Wilson Jones 1111N</del>
, 14.	10 Bxs.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box Easton 225 Sub: Southworth 41S
+ 15.	200	Slide Back Report Covers - Clear C-Line #31347
+ 16.	200	Slide Back Report Covers - Colors C-Line #31350
, 17.	200	Duo Tang Covers #54128 - Asst. Colors

W/O spines

LC



	<u>Order Quantity</u>	<u>Item</u>
18.	200	Duo Tang Covers #51258 - Asst. Colors
19.	30	Drawer Frames - 8 1/2 x 11
20.	30	Lion #442 Drawer Frames - 8 1/2 x 14
21.	20,000	Lion #443 File Folders - heavy manila, 8 1/2 x 11 1/3, 1/5 or straight cut
22.	10,000	Smead #153L, 155L, 150L File Folders - heavy manila, 8 1/2 x 14 1/3, 1/5 or straight cut
23.	1,000	Smead #153C, 155C, 150C Pendaflex Hanging Folders, 8 1/2 x 11
24.	1,000	Smead #C15H Pendaflex Hanging Folders, 8 1/2 x 14
25.	500	Smead #C25H Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 11, F2-4152 x 2
26.	200	Smead #BB10H2 Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 14, F2-4153 x 2
27.	300	Smead #BB20H2 Smead letter file pockets, 1 3/4" expansion Smead 1514C or <del>Wilson Jones #62</del>
28.	300	Smead legal file pockets, 1 3/4" expansion Smead 1516C or <del>Wilson Jones #72</del>
29.	500	F8-1524E Letter expanding file pockets, 3 1/2" expansion Smead
30.	500	F8-1526E Legal expanding file pockets, 3 1/2" expansion Smead
31.	500	Smead Redrope legal size file pockets #1536G with 5 1/4" expansion or <del>Wilson Jones #76</del>
32.	500	Smead letter size file pockets #1534 with 5 1/4" expansion or <del>Wilson Jones #66</del>
33.	12	Webster's Collegiate Dictionary Ninth Edition
34.	30	Smead Expanding Wallets, M6-1073G, 11 3/4 x 9 1/2 - 5 1/4" expansion
35.	30	Smead Expanding Wallets, M6-1053E, 11 3/4 x 9 1/2 - 3 1/2" expansion

	<u>Order Quantity</u>	<u>Item</u>
36.	30	Smead Expanding Wallets, M6-1056E, 15 x 10 - 3 1/2" expansion
37.	1,000	Sub. 32, Buff Clasp Envelopes - 7 1/2 x 10 1/2 Quality Park #377075
38.	1,000	Sub. 32, Buff Clasp Envelopes - 10 x 13 Quality Park #377097
39.	1,000	Sub. 32, Buff Clasp Envelopes - 11 1/2 x 14 1/2 Quality Park #378005
40.	1,000	Sub 32, Buff Clasp Envelopes - 12 x 15 1/2 Quality Park #378010
41.	1,000	Sub. 32, Buff Clasp Envelopes - 6 x 9 Quality Park #377055
42.	1,000	Sub. 32, Brown Kraft Envelopes - 10 x 15 without clasp, gummed end flap Quality Park #417065
43.	1,000	Manila Envelopes with clasp - 9 1/2 x 14 1/2 Quality Park #38094
44.	1,000	Manila Envelopes with clasp - 10 x 15 Quality Park #377098
45.	3,000	Manila Envelopes with clasp - 9 x 12 Quality Park #377090
46.	12 sets	Smead pressboard file guides, S1151-25, 11 x 8 1/2, metal tabbed w/o rod eyelet
47.	25 sets	<del>Oxford</del> oxceloid Tab <del>XXXXXX</del> , A - Z letter size file guides pressboard Smead S115-25 <i>w/o Rod eye</i>
48.	24 sets	<del>Oxford</del> <del>oxceloid</del> Tab <del>XXXXXX</del> , A - Z legal size file guides pressboard Smead S215-25 <i>w/o Rod eye</i>
49.	12 sets	Smead File Dividers, S2151-25, 14 x 8 1/2, Metal tab, A - Z, green pressboard, legal size w/o rod eyelet
50.	24 sets	Smead Card Guides, 515-25, 3 x 5, A - Z, or <del>Barkley 575-25</del> , 25 point, plain tabs
51.	24 sets	Smead Buff Card Guides, 625-25, 4 x 6, A - Z, or <del>Barkley 575</del> plain tabs
52.	5 bxs.	Smead Buff Card Guides, #523, 3 x 5, 1/3 cut, plain blank, 100 per box
53.	5 bxs.	Smead Buff Card Guides, #623, 4 x 6, 1/3 cut, plain blank tab, 100 per box



	<u>Order Quantity</u>	<u>Item</u>
> 54.	5 bxs.	Smead Buff Card Guides, #823, 5 x 8, 1/3 cut, plain blank tab, 100 per box
> 55.	24 sets	<del>Oxford</del> tabbed Plastic Card Guides, <del>G1-X4628-BB</del> , 4 x 6, Buff, A - Z Smead #6250-25
> 56.	12 sets	Smead Plastic tabbed Card Guides, G3-8150-25, 5 x 8, Buff, A - Z
> 57.	24 sets	Smead Plastic tabbed Card Guides, G3-5250-25, 3 x 5, A - Z
> 58.	10 Bxs.	Smead Tabulating Card Guides, G3-TA25, 7 3/8 x 3 1/4, 1/5 cut
> 59.	10,000	#110 Index Cards, white ruled, 3 x 5, (1/m box) Globe Weis #351DG
> 60.	5,000	#110 Index Cards, white ruled, 4 x 6, (1/m box) Globe Weis #461DG
> 61.	4,000	#110 Index Cards, white ruled, 5 x 8, (500/c box) Globe Weis #581DG
> 62.	1,500	Filler Paper, 3 ring, white faint ruled, (500 box), 8 1/2 x 11, National 14-281
> 63.	2,000	Filler Paper, 3 ring, white faint wide ruled, 8 1/2 x 11, reinforced, <del>Boorum &amp; Pease</del> <del>A3-5112-1024</del>
> 64.	1,000	Aigner #WB-213 Filler Paper, 3 ring, white faint ruled, 9 1/2 x 6, National A3-14-261 or Plain A3-14-260
> 65.	1,000	Filler Paper, 3 ring, white faint ruled, 8 1/2 x 5 1/2, National A3-14-251 or Plain A3-14-250
> 66.	30	Analysis Pads, National 45-604 or <del>Wilson Jones 7204</del>
> 67.	30	Analysis Pads, National 45-607 or <del>Wilson Jones 7207</del>
> 68.	30	Analysis Pads, Wilson Jones G7214D
> 69.	30	Analysis Pads, National 45-608 or <del>Wilson Jones 7208</del>
> 70.	30	Analysis Pads, <del>Wilson Jones 7513</del> Sub: National #45-713

Order Quantity	Item
171. 30	Analysis Pads, <del>Wilson Jones 6760804</del> Sub: National #45-508
172. 30	Analysis Pads, <del>Wilson Jones 7604</del> or National 45-104
173. 30	<del>Wilson Jones</del> Columnar Pads, <del>677205</del> Sub: National #45-605
174. 200	<del>Wilson Jones</del> Columnar Sheets, <del>1043</del> , 9 1/2 x 11 7/8 Sub: National #17-403
175. 200	Ledger Sheets, <del>67048</del> Sub: National #18-408
176. 6 gross	Legal ruled pads, 8 1/2 x 14, yellow & white SCM - 1065 and 9024
177. 10 gross	Legal ruled pads, 8 1/2 x 11 3/4, yellow & white SCM - 1069 and 1095
178. 5 gross	Legal ruled pads, 5 x 8, yellow & white SCM - 1070 and 9028
179. 1,000	Acetate Sheet Protectors, 8 1/2 x 11, for 3 ring binders C-Line #1052
180. 12 rolls	<del>CR 16</del> Correction Tape Dennison #43-161
181. 12	Paper Spindles WT Rogers #2721-01
182. 15 pack	Super Ko-Rec-Type, 01-1SK
183. 12 LB.	Rubber Bands, 1/4# Box and 1# Box, assorted sizes B F Goodrich
184. 4	3 x 5 Metal File Boxes, Weis #835 WG
185. 4	3 x 5 x 6 Metal File Boxes, Globe Weis H4-653 - Black
186. 4	4 x 6 x 6 Metal File Boxes, H4-664 - Black
187. 4	4 x 6 x 4 Metal File Boxes, H4-644 - Black
188. 4	4 x 6 Metal File Boxes, Weis #846
189. 4	3 x 5 x 3 Metal File Boxes, H4-533 - Black

	<u>Order Quantity</u>	<u>Item</u>
X 90.	4	5 x 8 Metal File Boxes, Weis #858 WG
X 91.	6	Pronto file 1210L, letter size with metal front drawer type (6/ctn)
X 92.	6	Pronto file 1510L, legal size with metal front drawer type (6/ctn)
X 93.	12	#2 Liberty Storage Boxes (12/ctn) Fellows
X 94.	120	#11 Liberty Storage Boxes (12/ctn) Fellows
X 95.	120	#12 Liberty Storage Boxes (12/ctn) Fellows
X 96.	12	#15 Liberty Storage Boxes (12/ctn) Fellows
X 97.	12	#18 Liberty Storage Boxes (12/ctn) Fellows
X 98.	36	#725 Liberty Storage Boxes (12/ctn) Fellows
X 99.	12	6 x 9 Clipboards National #05-610
X 100.	60	Letter size Clipboards National #05-612
X 101.	48	Legal size Clipboards National #05-613
X 102.	30,000	#1 Paperclips Lion #1PCP
X 103.	12 Bxs.	#1 Butterfly Clamps (12/box) Lion #1IC
X 104.	20,000	Jumbo paper clips, 2" long Lion #5PCPN
X 105.	90	Magnetic clips with 1 1/4" clamp, P3-2026 or <del>equivalent</del> (18/box) Hunt
X 106.	96	Magnetic clips with 2 1/4" clamp, PE-2027 or <del>equivalent</del> (12/box) Hunt
X 107.	24	Magnetic paper clip holders (12/box) Lion Cl-PC-BK
X 108.	12 Dz.	#2 Binder Clip/Clamps Lion #20-107
X 109.	24 Dz.	#5 Binder Clip/Clamps Lion #50-155
X 110.	12 Dz.	#10 Binder Clip/Clamps Lion #100-260
X 111.	36	#1 Stamp Pads, Black and Red Dennison #21081 and 21071



	<u>Order Quantity</u>	<u>Item</u>
^ 112.	24	#2 Stamp Pads, Black and Red Dennison #21081 and 21082
^ 113.	12	Sanfords Roll-on Stamp Pad Inker, Assorted Colors, WI-5870
> 114.	48	1/2" Scotch Tape Dispensers, H-126 3M
^ 115.	12	Tape Dispenser R8-C40, Black, for tape 3/4" x 1296 3M
^ 116.	4	Tape Dispenser R8-C25 for 3" cores, for tape 1" x 2592 3M
^ 117.	60	3/4" Scotch Tape Dispensers, H-127 3M
> 118.	4 Dz.	#100 Pink Pearl Erasers Eberhard Faber
> 119.	4 Dz.	#70998 AW Faber Eraser Sticks w/brush Eberhard Faber
^ 120.	4 Gross	Pencil Tip Wedge Erasers Dixon #450
> 121.	2 Dz.	#211 Art Gum Erasers Eberhard Faber
^ 122.	4 Dz.	#400 Eberhard Faber Pink Pearl Erasers
^ 123.	36 Bxs.	#22 Acco Fastners, 50 per box Charles Leonard #r20
^ 124.	2 Dz.	Parr Swingline Finger Tips, sizes 11, 11 1/2, 12, 13, and 13A IDL #11, 11 1/2, 12, 13, 13A
^ 125.	6	Liberty #76, 7 x 9 1/2 metal copy holder Fellows
> 126.	12 Bxs.	Push Pins Assorted Colors (100/box) Lion LS-100
> 127.	60	Eldon Desk Trays, Letter size, #1600
> 128.	48	Eldon Desk Trays, Legal size #1604
^ 129.	24	Magic Rub Drafting Eraser, Faber-Castell T9-1954
^ 130.	500	Acco Self-Adhesive Fasteners, Z1-70021, 2" cap. Smead #2ABF
^ 131.	60 Pkg.	Avery Labels, S-6432, Self-Adhesive Dennison #43-560
> 132.	25 Pkg.	Avery Labels, 5375, Self-Adhesive Dennison #37-100

	<u>Order Quantity</u>	<u>Item</u>
> 133.	7 Dz.	Carters Hi-Liters, assorted colors, 09-07742 -- 09-07749
X 134.	36	Sterling Master Envelope Moistner, (plastic tube with sponge end) IDL #28015
> 135.	10 gross	Ticonderoga black lead pencils, #2, 2 1/2 and 3
> 136.	12 Dz.	Eagle Veri-Thin pencils, w/erasers, various colors Berol 2700 Series
> 137.	2 Dz.	Universal refills for ball point pens, blue, black and red #UN-2720 Series
X 138.	1 gross	El Marko wide nib Markers, 751-759-01, assorted colors Dennison #888 Series
X 139.	24	Pentel Sharp 5 eraser refills #Z2-1
> 140.	12	Sta-Put pen and anchors, W. T. Rogers #2109-06
> 141.	12	Sta-Put pen refills, W. T. Rogers #2108-06
> 142.	5 gross	Bic pens, <del>Deluxe BC-FM011</del> , assorted colors Bic #GSM-11
> 143.	3 gross	Bic pens, BC-FS11, Fine point, assorted colors
> 144.	48	Pental Sharp 5 eversharps #P205A
> 145.	24 tu.	Pental lead for Sharp 5 pencils , assorted shades and darkness #C505
> 146.	24	Metal Letter Openers, medium priced IDL #30175
X 147.	1 ctn.	#2 Dennison gummed reinforcements, (72 boxes to a carton) #52-112
X 148.	24	12" Ruler, wood with double metal edge Acme United #R532-12
> 149.	24	15" Ruler, wood with double metal edge Acme United #R532-15
> 150.	24	18" Ruler, wood with double metal edge Acme United #R532-18
> 151.	30	8" straight scissors, medium priced Acme United #1017-8
> 152.	36	<del>#30 Acme</del> Staplers, <del>#73304</del> Swingline #76702
X 153.	12 Dz.	Bic Accountant fine point pen, BC-AF11,

LC

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
154.	2 Gross	Papermate stick pens, <del>PA-9311</del> , 2, 3, Medium point, assorted colors 331, 332, 333
155.	2 Gross	Papermate stick pens, <del>PA-9336</del> , 7, 8, Fine point 336, 337, 338
156.	36 Pkgs	Chalk, anti-dust, Crayola T2-1402
157.	60 Pkgs	Chalk Eraser, Weber Costello, TS-804-526
158.	120 Bxs.	Staples for <del>44</del> Swingline staplers Bostitch #52
159.	60 Bxs.	Ace #700 undulated staples #70001
160.	12	#702 Ace Clipper Stapler
161.	60	Ace Standard #60 Staple removers 00600
162.	6	Boston 1068 Pencil Sharpener, self-feed, beige color, vacuum base
163.	10	Pencil Sharpener, <del>US-AP806</del> , attachable base, tan w/brown base. Hunt #1031
164.	10	Desk Organizers, #306 Globe Weis 6
165.	24 Rls.	Scotch Tape, 2" x 72 yds., R8-3750-2-60-TN 3M
166.	144	Mending Tape, #810, 1/2" x 1296" 3M
167.	144	Mending Tape, #810, 3/4 x 1296" 3M
168.	48	Mending Tape, #810, 3/4" x 2592 3M
169.	36	Scotch Drafting Tape, <del>#230</del> , 3/4" x 60 yds. 3M #232-3/4
170.	36	Scotch Drafting Tape, <del>#230</del> , 1" x 60" yds. 3M #232-1
171.	36	Masking Tape, R8- <del>202-1</del> , 1" x 60 yds #232-1
172.	36	Masking Tape, R8- <del>202-2</del> , 2" x 60 yds #232-2
173.	75'	Magnetic Tape, 1/2" wide R8-763-12-Color (8' Roll)
174.	12 Rls.	Dymo Tape, 1/4", assorted colors General Tape
175.	24 Rls.	Dymo Tape, 3/8", assorted colors General Tape

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Order	Quantity	Item
176.	36 Rls.	<del>Dyna</del> Tape, 1/2", assorted colors General Tape
X177.	3	Engineer Scales & Cases (3 sided) Q6-38CT660
X178.	18 Bxs.	1/2" Index Tabbing, assorted colors, 5 per box Aigner 10120
179.	12 Bxs.	1/3" Index Tabbing, assorted colors, 5 per box Aigner 10380
180.	36	Filament Tape, Scotch Brand, R8-898, 3/4" x 60 yds 3M
X181.	24	Desk Pad Blotters, green, 19 x 24 C-Line #10203
X182.	25	Desk Pads, 21403, green, 19 x 24 C-Line #17213
X183.	25	Desk Pad Covers, acetate, 19 x 24, .0075 thick C-Line #10500
X184.	12	Paper Punch, clipper type, 1/4", X6-403CR Premier #404
X185.	12	Pad Holder, Hazel Clip folder, Black 5 x 8, N2-R535-61, with clip only
186.	12	Pad Holder, Hazel Clip folder, Black, 8 1/2 x 11, <del>N2-R535-61</del> , with clip only N2-R252-61
X187.	12	Pad Holder, Hazel Clip folder, Black 8 1/2 x 14, N2-R253-61, with clip only
188.	2 gross	Liquid Paper, white Gillette #564-01
189.	6 Dz.	Liquid Paper thinner Gillette #565-01
X190.	1 gross	Liquid Paper, copies Gillette #710-01
X191.	1 Dz.	Liquid Paper, colors Gillette #560-01 Series
192.	24	Stamp Pad Ink, 1 1/2 oz., assorted colors Dennison #21440 Series
193.	48	Carter's Rubber Cement, 4 oz. Dennison #08450
194.	3	Rubber Cement Empty Pint Jar, w/ applicator brush Dennison #22-632
195.	5 Gal.	Carters Rubber Cement, one gallon containers Dennison #22840
X196.	6 Qts.	Carters Rubber Cement Thinner, one quart containers Dennison #22-844

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	<u>Order Quantity</u>	<u>Item</u>
X 197.	12	Scat Typewriter Cleaner, 2 oz. Dr. Scat #03-50L
X 198.	50	Poster Board, 22" x 28", white National #40-585
X 199.	5 Bxs.	Large Thumb Tacks, #4, 100 per box Lion #65004
X 200.	3 Dz.	Map Tacks, assorted colors Lion #65200
X 201.	50 Sets	<u>Aico</u> Indexes, C1-213-8
X 202.	36	3M Desk & Office Cleaner #573
X 203.	6 Sets	Metal Book Ends, 9" GW BE-9
X 204.	6 Sets	Metal Book Ends, 5" GW BE-1
X 205.	12	Wastebaskets, 15" Rubbermaid #2956
X 206.	12	Wastebaskets, 12 1/4" Rubbermaid #2955
X 207.	20	Nylon Post Binders, 47-812 National #93-335
X 208.	12	Post Binders, 241-40N National #94-541
X 209.	20	Data Binder, <del>Wilson Jones 47-811</del> , 8 1/2 x 11, for burst or unburst sheets National #93-329
X 210.	12	Expanding File, Legal, A - Z, LV-219-A Smead #R219A
X 211.	12	Expanding File, Letter size, A - Z, R-217-A Smead
X 212.	12	Indexes, 504-40M Aigner #C1-5031-6C
X 213.	3 gross	Flash 32 Markers Berol
X 214.	3 gross	Flash 30 Markers Berol
X 215.	2,000	Rolodex Cards, 3 x 5, C-35
X 216.	6	Paper Punch, 3 hole Acco #74020
X 217.	24	#1 Dater IDL #24001
X 218.	24	#2 Dater IDL #24002
X 219.	500 Rls.	Adding Machine Tape, 2 1/4" SCM #6200
X 220.	300 Rls.	Adding Machine Tape, 3" SCM #6300

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
✓	221. 300 Rls.	Adding Machine Tape, 3 7/16" SCM #6360
✓	222. 12	#21 Liberty Storage Box Fellows
✓	223. 12 Sets	Index, A - Z, C-213 Aigner
✓	224. 10 Bxs.	Oxford Tabs, plastic, #42 Smead #C5HT
✓	225. 5 gross	<u>Pilot</u> fineline SWPP, assorted colors
✓	226. 60	Micro-cassette, <del>Scotch #54X</del> , 60 minutes National #97-508
✓	227. 60	<del>Burd</del> Cassette Tapes, 60 minutes National #97-513
✓	228. 60	<del>Burd</del> Cassette Tapes, 90 minutes National #97-514
✓	229. 2,000	Manila Envelopes, #12 Quality Park #11462
✓	230. 4,000	Manila Tags w/string, S1-11-505 Dennison
✓	231. 2,000	Rolodex Cards, 2 1/4" x 4"
✓	232. 1,000	Filler Paper, National #14-280
✓	233. 2 Dz.	Avery Labels, FF3, all colors Dennison #43-750 Series
✓	234. 10 Bxs.	Index Tabbing, 59-106 Dennison
✓	235. 30	Easel Pads, Ampad #24-031, 27 x 34
✓	236. 48	Wire-bound Notebooks, KolorKraft D4-33-706, College Ruled National
✓	237. 2 Dz.	<del>Burd</del> China Markers, assorted colors, 43-164T- 169T and 43-170T-174T Dixon
✓	238. 24	Pritt Gluestick, Y9-95180, 6 oz.
	239. 6 Dz.	Typewriter Ribbons, cloth Burroughs Reg. Dual Spool
✓	240. 4 gross	Lift-off Tape, Scotch #555 3M
✓	241. 20 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK11 1/2, 8 1/2 x 11 Burroughs
✓	242. 10 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK14, 8 1/2 x 14 Burroughs

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	<u>Order Quantity</u>	<u>Item</u>
> 243.	20 Bxs.	Pencil Carbon Paper, 02-B6010-11 1/2, 8 1/2 x 11 Burroughs
> 244.	10 Bxs.	Pencil Carbon Paper, 02-B6010-14, 8 1/2 x 14 Burroughs
> 245.	12	Sortkwik, large and small
> 246.	36	Eldon Add-a-file System, HB-1601
> 247.	20 Pkgs.	Columnar Sheets, Wilson-Jones A1-10 series National #17-400/18-400
> 248.	30 Pads	Columnar Pads, Wilson-Jones G7500 through G7600 series National #45-500 , 45-600 Series
> 249.	2 gross	Typewriter Ribbons, Film, Nu-kote <u>B86HY</u> Burroughs
> 250.	2 gross	Typewriter Ribbons, Film, Royal SE5005, 5035 Burroughs #155
> 251.	4 gross	Lift-off Tapes for Royal, Nu-Kote 86TL Burroughs
> 252.	24	VIP Rolodex File, VIP-24

LC

PRICE SHEET

	Price/Unit		Price/Unit		Price/Unit
1.)	<u>.75/Ea</u>	26.)	<u>49.26 / C</u>	51.)	<u>1.04 /St</u>
2.)	<u>.95/Ea</u>	27.)	<u>.60 / Ea</u>	52.)	<u>1.97 /Bx</u>
3.)	<u>1.18/Ea</u>	28.)	<u>.72 / Ea</u>	53.)	<u>3.07 /Bx</u>
4.)	<u>1.67/Ea</u>	29.)	<u>.71 / Ea</u>	54.)	<u>4.50 /Bx</u>
5.)	<u>3.82/Ea</u>	30.)	<u>.83 / Ea</u>	55.)	<u>2.07 /St</u>
6.)	<u>2.24/Ea</u>	31.)	<u>.97 / Ea</u>	56.)	<u>3.38 /St</u>
7.)	<u>3.82/Ea</u>	32.)	<u>.85 / Ea</u>	57.)	<u>1.63 /St</u>
8.)	<u>3.82/Ea</u>	33.)	<u>13.30 / Ea</u>	58.)	<u>3.66 /Bx</u>
9.)	<u>2.24/Ea</u>	34.)	<u>1.17 / Ea</u>	59.)	<u>4.99 /M</u>
10.)	<u>15.85/Ea</u>	35.)	<u>1.06 / Ea</u>	60.)	<u>8.05 /M</u>
11.)	<u>8.16/Ea</u>	36.)	<u>1.24 / Ea</u>	61.)	<u>12.13 /M</u>
12.)	<u>.78/Ea</u>	37.)	<u>61.41/ M</u>	62.)	<u>2.47 /C</u>
13.)	<u>88.07/Gr</u>	38.)	<u>81.73/ M</u>	63.)	<u>24.35 /M</u>
14.)	<u>5.42/Bx</u>	39.)	<u>100.78/ M</u>	64.)	<u>2.47 /C</u>
15.)	<u>.08/Ea</u>	40.)	<u>108.03/ M</u>	65.)	<u>1.86 /C</u>
16.)	<u>.11/Ea</u>	41.)	<u>51.49/ M</u>	66.)	<u>2.02 /Ea</u>
17.)	<u>.33/Ea</u>	42.)	<u>69.00/ M</u>	67.)	<u>2.02 /Ea</u>
18.)	<u>.24/Ea</u>	43.)	<u>128.21/ M</u>	68.)	<u>2.47 /Ea</u>
19.)	<u>1.74/Ea</u>	44.)	<u>96.47/ M</u>	69.)	<u>2.02 /Ea</u>
20.)	<u>1.88/Ea</u>	45.)	<u>70.47/ M</u>	70.)	<u>3.88 /Ea</u>
21.)	<u>48.61/M</u>	46.)	<u>8.85/ St</u>	71.)	<u>2.02 /Ea</u>
22.)	<u>63.62/M</u>	47.)	<u>5.34/ St</u>	72.)	<u>1.52 /Ea</u>
23.)	<u>250.81/M</u>	48.)	<u>6.46/ St</u>	73.)	<u>2.02 /Ea</u>
24.)	<u>323.69/M</u>	49.)	<u>10.27/ St</u>	74.)	<u>9.56 /C</u>
25.)	<u>43.15/C</u>	50.)	<u>1.29/ St</u>	75.)	<u>9.56 /C</u>

# PRICE SHEET

Price/Unit	Price/Unit	Price/Unit
76.) <u>65.22/Gr</u>	101.) <u>1.08/ Ea</u>	126.) <u>1.08/Bx (1C)</u>
77.) <u>57.55/Gr</u>	102.) <u>1.36/ M</u>	127.) <u>2.63/Ea</u>
78.) <u>31.86/Gr</u>	103.) <u>.49/ Bx</u>	128.) <u>5.25/Ea</u>
79.) <u>105.64/M</u>	104.) <u>4.31/ M</u>	129.) <u>.32/Ea</u>
80.) <u>.71/Rl</u>	105.) <u>.44/ Ea</u>	130.) <u>4.23/C</u>
81.) <u>1.10/ Ea</u>	106.) <u>.61/Ea</u>	131.) <u>1.95/Pk</u>
82.) <u>1.24/ Pk</u>	107.) <u>.76/ Ea</u>	132.) <u>3.16/Pk</u>
*83.) <u>2.59/Lb</u>	108.) <u>.42/ Dz</u>	133.) <u>4.57/Dz</u>
84.) <u>7.71/ Ea</u>	109.) <u>.75/ Dz</u>	134.) <u>.31/ Ea</u>
85.) <u>4.78/ Ea</u>	110.) <u>2.20/ Dz</u>	135.) <u>16.22/ Gr</u>
86.) <u>5.89/ Ea</u>	111.) <u>1.21/ Ea</u>	136.) <u>2.25/ Dz</u>
87.) <u>4.78/ Ea</u>	112.) <u>1.54/ Ea</u>	137.) <u>1.31/ Dz</u>
88.) <u>9.02/ Ea</u>	113.) <u>1.10/ Ea</u>	138.) <u>68.05/ Gr</u>
89.) <u>3.41/ Ea</u>	114.) <u>.38/ Ea</u>	139.) <u>.35/ Tu</u>
90.) <u>10.41/ Ea</u>	115.) <u>4.63/ Ea</u>	140.) <u>2.03/ Ea</u>
91.) <u>13.00/ Ea</u>	116.) <u>11.16/ Ea</u>	141.) <u>1.03/ Ea</u>
92.) <u>16.82/ Ea</u>	117.) <u>.38/ Ea</u>	142.) <u>13.34/ GR</u>
93.) <u>3.38/ Ea</u>	118.) <u>2.77/ Dz</u>	143.) <u>40.53/ Gr</u>
94.) <u>4.00/ Ea</u>	119.) <u>4.07/ Dz</u>	144.) <u>2.35/ Ea</u>
95.) <u>4.41/ Ea</u>	120.) <u>5.34/ Gr</u>	145.) <u>.37/ Tu</u>
96.) <u>3.63/ Ea</u>	121.) <u>3.91/ Dz</u>	146.) <u>.44/ Ea</u>
97.) <u>3.20/ Ea</u>	122.) <u>3.78/ Dz</u>	147.) <u>31.21/ Cn</u>
98.) <u>1.97/ Ea</u>	123.) <u>2.07/ Bx</u>	148.) <u>.68/ Ea</u>
99.) <u>.99/ Ea</u>	124.) <u>.83/ Dz</u>	149.) <u>.82/ Ea</u>
100.) <u>.99/ Ea</u>	125.) <u>2.65/ Ea</u>	150.) <u>.99/ Ea</u>

\*82.)  $\frac{1}{4}$  lb bx .83 per  $\frac{1}{4}$  = 3.32 lb



PRICE SHEET

Price/Unit	Price/Unit	Price/Unit
151.) <u>5.00/Ea</u>	176.) <u>.47 / Ea</u>	201.) <u>1.00/ST</u>
152.) <u>12.48/Ea</u>	177.) <u>2.81 / Ea</u>	202.) <u>1.96/Ea</u>
153.) <u>6.00/Dz</u>	178.) <u>.60 / Bx</u>	203.) <u>4.21/St</u>
154.) <u>14.89/Gr</u>	179.) <u>.60 / Bx</u>	204.) <u>1.78/St</u>
155.) <u>14.89/Gr</u>	180.) <u>3.73 / Ea</u>	205.) <u>3.00/Ea</u>
156.) <u>.49/Pk</u>	181.) <u>.38 / Ea</u>	206.) <u>2.10/Ea</u>
157.) <u>1.01/Ea</u>	182.) <u>3.22 / Ea</u>	207.) <u>2.75/Ea</u>
158.) <u>.58/Bx</u>	183.) <u>.70 / Ea</u>	208.) <u>16.89/Ea</u>
159.) <u>1.74/Bx</u>	184.) <u>.93 / Ea</u>	209.) <u>2.75/Ea</u>
160.) <u>11.51/Ea</u>	185.) <u>2.22 / Ea</u>	210.) <u>7.56/Ea</u>
161.) <u>.67/Ea</u>	186.) <u>3.99 / Ea</u>	211.) <u>5.45/Ea</u>
162.) <u>10.63/Ea</u>	187.) <u>4.68 / Ea</u>	212.) <u>2.03/Ea</u>
163.) <u>7.83/Ea</u>	188.) <u>118.09/ Gr</u>	213.) <u>35.03/Gr</u>
164.) <u>12.72/Ea</u>	189.) <u>5.84/ Dz</u>	214.) <u>35.03/Gr</u>
165.) <u>2.89/Rl</u>	190.) <u>124.10 / Gr</u>	215.) <u>8.34/M</u>
166.) <u>1.21/Ea</u>	191.) <u>10.34 / Dz</u>	216.) <u>8.87/Ea</u>
167.) <u>1.60/Ea</u>	192.) <u>1.07 / Ea</u>	217.) <u>1.61/Ea</u>
168.) <u>2.79/Ea</u>	193.) <u>.68 / Ea</u>	218.) <u>1.83/Ea</u>
169.) <u>1.67/Ea</u>	194.) <u>4.87 / Ea</u>	219.) <u>.25/Ea</u>
170.) <u>2.22/Ea</u>	195.) <u>9.94 / Gal</u>	220.) <u>.50/Ea</u>
171.) <u>2.22/Ea</u>	196.) <u>2.42 / Qt</u>	221.) <u>.72/ Ea</u>
172.) <u>4.45/Ea</u>	197.) <u>1.15 / Ea</u>	222.) <u>3.38/Ea</u>
173.) <u>3.93/Rl</u>	198.) <u>.43 / Ea</u>	223.) <u>2.15/St</u>
174.) <u>.47/Ea</u>	199.) <u>.49 / Bx</u>	224.) <u>1.24/Bx</u>
175.) <u>.47/Ea</u>	200.) <u>15.21 / Dz</u>	225.) <u>64.05/Gr</u>

PRICE SHEET

	Price/Unit		Price/Unit
226.)	<u>4.04/Ea</u>	251.)	<u>85.07 / Gr</u>
227.)	<u>1.63/Ea</u>	252.)	<u>10.88 / Ea</u>
228.)	<u>2.20/Ea</u>		
229.)	<u>39.57/M</u>		
230.)	<u>23.46/M</u>		
231.)	<u>6.95/M</u>		
232.)	<u>2.47/C</u>		
233.)	<u>18.83/Dz</u>		
234.)	<u>16.93/Bx</u>		
235.)	<u>9.09/Ea</u>		
236.)	<u>1.52/Ea</u>		
237.)	<u>3.29/Dz</u>		
238.)	<u>.93/Ea</u>		
239.)	<u>15.15/Dz</u>		
240.)	<u>86.07/Gr</u>		
241.)	<u>6.26/ Bx</u>		
242.)	<u>6.60/ Bx</u>		
243.)	<u>6.26/ Bx</u>		
244.)	<u>6.60/ Bx</u>		
* 245.)	<u>.58/ Ea</u>		
246.)	<u>1.24/ Ea</u>		
247.)	<u>9.56/ Pk</u>		
248.)	<u>2.02/ Pd</u>		
249.)	<u>175.14 Gr</u>		
250.)	<u>547.94 Gr</u>		

TOTAL BID = \$23,910.00

\*Large Size Sortkwik 1.32 Ea/15.84 Dz

\*\*\*Items are not included in TOTAL

# CITY OF FORT WAYNE

## DEPARTMENT OF PURCHASES

### FT. WAYNE, IND.

### INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Advise your reply as indicated below.

\*Mail all replies and correspondence, etc. to Attn. of Carol Offerle: 427-1101 DEPARTMENT OF PURCHASES

Address Room 940 One Main Street, Fort Wayne, IN 46802  
**REQUIRED FOR DELIVERY TO:**

Department or Division Administrative Services Department  
One Main Street

Address Fort Wayne, Indiana 46802

**RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE**

Closing Time of Bids May 8, 1985 at 10:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34508. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

**TAX EXEMPT (Unless otherwise indicated)**

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES PER THE ATTACHED SPECIFICATIONS TO BE ORDERED AS NEEDED BY THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE CITY OF FORT WAYNE.		
		TERM OF THE AGREEMENT WILL BE ONE YEAR FROM THE DATE OF CITY COUNCIL APPROVAL.		
AFFIRMATIVE ACTION: On File <input type="checkbox"/> Attached <input checked="" type="checkbox"/>				

id Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES ☐  
 See instruction item No. 16 on reverse side hereof.  
 Terms none % cash discount if paid within        days from delivery and acceptance of goods or completion of services.

### PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the items are opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within        days from receipt of order.

**IMPORTANT**

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

O'REILLY OFFICE SUPPLY CO., INC.

Per J. Thomas O'Reilly Name of Company O'Reilly Office Supply Co., Inc.  
 Title President  
 Address 2525 West Jefferson  
P.O. Box 10506  
 City Ft. Wayne, IN 46852 Date 5/8/85

Page 1 of 34

Ref. No. 747

Date April 17, 1985

Date wanted May 8, 1985

Fund  
 Appropriation No.



Order  
Quantity

Item

1. 200 Accopress Binders, 11 x 8 1/2, side openings BFS  
2507 -Smead BK129
2. 100 Accopress Binders, 11 x 8 1/2, end openings BFS  
1704 -Smead BK912
3. 100 Accopress Binders, legal size, end opening red,  
1904 -Smead BK914
4. 100 Wilson Jones 14-1411N Nylon Prong Binders,  
14 7/8 x 11 - National 93-550
5. 24 Wilson Jones 364-34 1 1/2 NBL Ring Binder  
National 68-885
6. 12 Wilson Jones B3-198-12B 1" 9 1/2 x 6 Binder  
or Wilson Jones 364-12B - National 68-969
7. 12 Wilson Jones B3-198-42B 2" 9 1/2 x 6 three-ring  
binder - National 68-962
8. 12 Wilson Jones B3-198-40B 8 1/2 x 5 1/2  
2" ring binder - National 68-952
9. 12 Wilson Jones B3-198-10B 8 1/2 x 5 1/2  
1" Binder, stiff back, 3 ring - National 68-959
10. 10 B&P 1470 Roll Books 10 1/2 x 8 1/4 with  
150 pages -
11. 10 National Accounts Book, 37-331, or B&P 67-1/8  
150 pages - asst. styles
12. 12 National Money Receipt Books 46-577, 50 leafs  
or Wilson Jones S1607
13. 2 gross Steno notebooks, 36-746  
or Wilson Jones 1115W
- \*14. 10 Bxs. Blue Manuscript Covers, 9 x 15 1/2, 100 per box  
Easton 225 - #21 Southworth
15. 200 Slide Back Report Covers - Clear
16. 200 Slide Back Report Covers - Colors
17. 200 Duo Tang Covers #54128 - Asst. Colors

	<u>Order Quantity</u>	<u>Item</u>
18.	200	Duo Tang Covers #51258 - Asst. Colors
19.	30	Drawer Frames - 5 1/2 x 11
20.	30	Drawer Frames - 8 1/2 x 14
21.	20,000	File Folders - heavy manila, 8 1/2 x 11 1/3, 1/5 or straight cut
22.	10,000	File Folders - heavy manila, 8 1/2 x 14 1/3, 1/5 or straight cut
23.	1,000	Pendaflex Hanging Folders, 8 1/2 x 11 - Smead C15H
24.	1,000	Pendaflex Hanging Folders, 8 1/2 x 14 - Smead C25H
25.	500	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 11, F2-4152 x 2 - B.B. 10H2
26.	200	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 14, F2-4153 x 2 - B.B. 20H2
27.	300	Smead letter file pockets, 1 3/4" expansion Smead <u>1514C</u> or Wilson Jones #62
28.	300	Smead legal file pockets, 1 3/4" expansion Smead <u>1516C</u> or Wilson Jones #72
29.	500	F8-1524E Letter expanding file pockets, 3 1/2" expansion
30.	500	F8-1526E Legal expanding file pockets, 3 1/2" expansion
31.	500	Smead Redrope legal size file pockets # <u>1536G</u> with 5 1/4" expansion or Wilson Jones #76
32.	500	Smead letter size file pockets # <u>1534</u> with 5 1/4" expansion or Wilson Jones #66
33.	12	Webster's Collegiate Dictionary Ninth Edition
34.	30	Smead Expanding Wallets, M6-1073G, 11 3/4 x 9 1/2 - 5 1/4" expansion
35.	30	Smead Expanding Wallets, M6-1053E, 11 3/4 x 9 1/2 - 3 1/2" expansion

	<u>Order Quantity</u>	<u>Item</u>
36.	30	Smead Expanding Wallets, M6-1056E, 15 x 10 - 3 1/2" expansion
37.	1,000	Sub. 32, Buff Clasp Envelopes - 7 1/2 x 10 1/2
38.	1,000	Sub. 32, Buff Clasp Envelopes - 10 x 13
39.	1,000	Sub. 32, Buff Clasp Envelopes - 11 1/2 x 14 1/2
40.	1,000	Sub 32, Buff Clasp Envelopes - 12 x 15 1/2
41.	1,000	Sub. 32, Buff Clasp Envelopes - 6 x 9
42.	1,000	Sub. 32, Brown Kraft Envelopes - 10 x 15 without clasp, gummed end flap
43.	1,000	Manila Envelopes with clasp - 9 1/2 x 14 1/2
44.	1,000	Manila Envelopes with clasp - 10 x 15
45.	3,000	Manila Envelopes with clasp - 9 x 12
46.	12 sets	Smead pressboard file guides, S1151-25, 11 x 8 1/2, metal tabbed w/o rod eyelet
47.	25 sets	Oxford oxceloid Tab G7-xP225, A - Z letter size file guides pressboard - Smead 115-25
48.	24 sets	Oxford oxceloid Tab GX-XP1025, A - Z legal size file guides pressboard - Smead 215-25
49.	12 sets	Smead File Dividers, S2151-25, 14 x 8 1/2, Metal tab, A - Z, green pressboard, legal size w/o rod eyelet
50.	24 sets	Smead Card Guides, 515-25, 3 x 5, A - Z, or Barkley 575-2, 25 point, plain tabs
51.	24 sets	Smead Buff Card Guides, 625-25, 4 x 6, A - Z, or Barkley 675 plain tabs
52.	5 bxs.	Smead Buff Card Guides, #523, 3 x 5, 1/3 cut, plain blank, 100 per box
53.	5 bxs.	Smead Buff Card Guides, #623, 4 x 6, 1/3 cut, plain blank tab, 100 per box



	<u>Order Quantity</u>	<u>Item</u>
54.	5 bxs.	Smead Buff Card Guides, #823, 5 x 8, 1/3 cut, plain blank tab, 100 per box
55.	24 sets	Oxford tabbed Plastic Card Guides, G1-X4625-BF, 4 x 6, Buff, A - Z - 6250-25
56.	12 sets	Smead Plastic tabbed Card Guides, G3-8150-25, 5 x 8, Buff, A - Z
57.	24 sets	Smead Plastic tabbed Card Guides, G3-5250-25, 3 x 5, A - Z
58.	10 Bxs.	Smead Tabulating Card Guides, G3-TA25, 7 3/8 x 3 1/4, 1/5 cut
59.	10,000	#110 Index Cards, white ruled, 3 x 5, (1/m box)
60.	5,000	#110 Index Cards, white ruled, 4 x 6, (1/m box)
61.	4,000	#110 Index Cards, white ruled, 5 x 8, (500/c box)
62.	1,500	Filler Paper, 3 ring, white faint ruled, (500 box), 8 1/2 x 11, National 14-281
63.	2,000	Filler Paper, 3 ring, white faint wide ruled, 8 1/2 x 11, reinforced, Boorum & Pease A3-5312-102A -National 15-482
64.	1,000	Filler Paper, 3 ring, white faint ruled, 9 1/2 x 6, National A3-14-261 or Plain A3-14-260
65.	1,000	Filler Paper, 3 ring, white faint ruled, 8 1/2 x 5 1/2, National A3-14-251 or Plain A3-14-250
66.	30	Analysis Pads, National 45-604 or Wilson Jones 7204
67.	30	Analysis Pads, National 45-607 or Wilson Jones 7207
68.	30	Analysis Pads, Wilson Jones G7214D - 45-614
69.	30	Analysis Pads, National 45-608 or Wilson Jones 7208
70.	30	Analysis Pads, Wilson Jones 7513 - 45-613

	<u>Order Quantity</u>	<u>Item</u>
71.	30	Analysis Pads, Wilson Jones G7608GW - 45-108
72.	30	Analysis Pads, Wilson Jones 7604 or National 45-104
73.	30	Wilson Jones Columnar Pads, G-7205 - 45-605
74.	200	Wilson Jones Columnar Sheets, 10-3, - 17-403 9 1/2 x 11 7/8
75.	200	Ledger Sheets, G10-8 - 18-408
76.	6 gross	Legal ruled pads, 8 1/2 x 14, yellow & white
77.	10 gross	Legal ruled pads, 8 1/2 x 11 3/4, yellow & white
78.	5 gross	Legal ruled pads, 5 x 8, yellow & white
79.	1,000	Acetate Sheet Protectors, 8 1/2 x 11, for 3 ring binders
80.	12 rolls	CR 16 Correction Tape
81.	12	Paper Spindles
82.	15 pack	Super Ko-Rec-Type, 01-1SK
83.	12 LB.	Rubber Bands, 1/4# Box and 1# Box, assorted sizes
84.	4	3 x 5 Metal File Boxes, Weis #835 WG
85.	4	3 x 5 x 6 Metal File Boxes, Globe Weis H4-653 - Black
86.	4	4 x 6 x 6 Metal File Boxes, H4-664 - Black
87.	4	4 x 6 x 4 Metal File Boxes, H4-644 - Black
88.	4	4 x 6 Metal File Boxes, Weis #846
89.	4	3 x 5 x 3 Metal File Boxes, H4-533 - Black

	<u>Order Quantity</u>	<u>Item</u>
90.	4	5 x 3 Metal File Boxes, Weis #858 WG
91.	6	Pronto file 1210L, letter size with metal front drawer type (6/ctn)
92.	6	Pronto file 1510L, legal size with metal front drawer type (6/ctn)
93.	12	#2 Liberty Storage Boxes (12/ctn)
94.	120	#11 Liberty Storage Boxes (12/ctn)
95.	120	#12 Liberty Storage Boxes (12/ctn)
96.	12	#15 Liberty Storage Boxes (12/ctn)
97.	12	#18 Liberty Storage Boxes (12/ctn)
98.	36	#725 Liberty Storage Boxes (12/ctn)
99.	12	6 x 9 Clipboards
100.	60	Letter size Clipboards
101.	48	Legal size Clipboards
102.	30,000	#1 Paperclips
103.	12 Bxs.	#1 Butterfly Clamps (12/box)
104.	20,000	Jumbo paper clips, 2" long
105.	90	Magnetic clips with 1 1/4" clamp, P3-2026 or equivalent (18/box)
106.	96	Magnetic clips with 2 1/4" clamp, PE-2027 or equivalent (12/box)
107.	24	Magnetic paper clip holders (12/box)
108.	12 Dz.	#2 Binder Clip/Clamps
109.	24 Dz.	#5 Binder Clip/Clamps
110.	12 Dz.	#10 Binder Clip/Clamps
111.	36	#1 Stamp Pads, Black and Red

OK



	<u>Order Quantity</u>	<u>Item</u>
112.	24	#2 Stamp Pads, Black and Red
113.	12	Sanfords Roll-on Stamp Pad Inker, Assorted Colors, WI-5870
114.	48	1/2" Scotch Tape Dispensers, H-126
115.	12	Tape Dispenser R8-C40, Black, for tape 3/4" x 1296
116.	4	Tape Dispenser R8-C25 for 3" cores, for tape 1" x 2592
117.	60	3/4" Scotch Tape Dispensers, H-127
118.	4 Dz.	#100 Pink Pearl Erasers
119.	4 Dz.	#70998 AW Faber Eraser Sticks w/brush
120.	4 Gross	Pencil Tip Wedge Erasers
121.	2 Dz.	#211 Art Gum Erasers
122.	4 Dz.	#400 Eberhard Faber Pink Pearl Erasers
123.	36 Bxs.	#22 Acco Fastners, 50 per box
124.	2 Dz.	Parr Swingline Finger Tips, sizes 11, 11 1/2, 12, 13, and 13A
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder
126.	12 Bxs.	Push Pins Assorted Colors (100/box)
127.	60	Eldon Desk Trays, Letter size, #1600
128.	48	Eldon Desk Trays, Legal size #1604
129.	24	Magic Rub Drafting Eraser, Faber-Castell T9-1954
130.	500	Acco Self-Adhesive Fasteners, Z1-70021, 2" cap. Smead #2ABF
131.	60 Pkg.	Avery Labels, S-6432, Self-Adhesive Dennison 43-560
132.	25 Pkg.	Avery Labels, 5375, Self-Adhesive

	<u>Order Quantity</u>	<u>Item</u>
133.	7 Dz.	Carters Hi-Liters, assorted colors, 09-07742 -- 09-07749
134.	36	Sterling Master Envelope Moistner, (plastic tube with sponge end) - 28015 IDL
135.	10 gross	Ticonderoga black lead pencils, #2, 2 1/2 and 3
136.	12 Dz.	Eagle Veri-Thin pencils, w/erasers, various colors - Faber Castell 1270 line
137.	2 Dz.	Universal refills for ball point pens, blue, black and red - Fisher
138.	1 gross	El Marko wide nib Markers, 751-759-01, assorted colors
139.	24	Pentel Sharp 5 eraser refills - Z2-1
140.	12	Sta-Put pen and anchors, W. T. Rogers
141.	12	Sta-Put pen refills, W. T. Rogers
142.	5 gross	Bic pens, Deluxe BC-PM011, assorted colors -Bic Biro
143.	3 gross	Bic pens, BC-FS11, Fine point, assorted colors -Bic Bir
144.	48	Pental Sharp 5 eversharps - P205
145.	24 tu.	Pental lead for Sharp 5 pencils , assorted shades and darkness
146.	24	Metal Letter Openers, medium priced
147.	1 ctn.	#2 Dennison gummed reinforcements, (72 boxes to a carton)
148.	24	12" Ruler, wood with double metal edge
149.	24	15" Ruler, wood with double metal edge
150.	24	18" Ruler, wood with double metal edge
151.	30	8" straight scissors, medium priced
152.	36	#30 Acco Staplers, #73304
153.	12 Dz.	Bic Accountant fine point pen, BC-AF11,

	<u>Order Quantity</u>	<u>Item</u>
154.	2 Gross	Papermate stick pens, PA-931, 2, 3, Medium point, assorted colors - 331-11
155.	2 Gross	Papermate stick pens, PA-936, 7, 8, Fine point - 336-11
156.	36 Pkgs	Chalk, anti-dust, Crayola T2-1402 - Weber Castello
157.	60 Pkgs	Chalk Eraser, Weber Costello, TS-804-526
158.	120 Bxs.	Staples for #4 Swingline staplers - Bostich SBS19½CP
159.	60 Bxs.	Ace #700 undulated staples
160.	12	#702 Ace Clipper Stapler
161.	60	Ace Standard #60 Staple removers - Able
162.	6	Boston 1068 Pencil Sharpener, self-feed, beige color, vacuum base
163.	10	Pencil Sharpener, U8-AP806, attachable base, tan w/brown base.
164.	10	Desk Organizers, #306 - Globe Weis #6
165.	24 Rls.	Scotch Tape, 2" x 72 yds., R8-3750-2-60-TN
166.	144	Mending Tape, #810, 1/2" x 1296"
167.	144	Mending Tape, #810, 3/4" x 1296"
168.	48	Mending Tape, #810, 3/4" x 2592
169.	36	Scotch Drafting Tape, #230, 3/4" x 60 yds.
170.	36	Scotch Drafting Tape, #230, 1" x 60" yds.
171.	36	Masking Tape, R8-202-1, 1" x 60 yds
172.	36	Masking Tape, R8-202-2, 2" x 60 yds
173.	75'	Magnetic Tape, 1/2" wide
174.	12 Rls.	Dymo Tape, 1/4", assorted colors - 3 M #760
175.	24 Rls.	Dymo Tape, 3/8", assorted colors - 3M #760



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
197.	12	Scat Typewriter Cleaner, 2 oz.
198.	50	Poster Board, 22" x 28", white
199.	5 Bxs.	Large Thumb Tacks, #4, 100 per box
200.	3 Dz.	Map Tacks, assorted colors
201.	50 Sets	Aico Indexes, C1-213-8 - National - National 23-384
202.	36	3M Desk & Office Cleaner
203.	6 Sets	Metal Book Ends, 9"
204.	6 Sets	Metal Book Ends, 5"
205.	12	Wastebaskets, 15" - Rubbermaid
206.	12	Wastebaskets, 12 1/4" - Rubbermaid
207.	20	Nylon Post Binders, 47-812
208.	12	Post Binders, 241-40N - National National-94-549
209.	20	Data Binder, Wilson Jones 47-811, 8 1/2 x 11, for burst or unburst sheets - 93-511
210.	12	Expanding File, Legal, A - Z, LV-219-A - F219A
211.	12	Expanding File, Letter size, A - Z, R-217-A
212.	12	Indexes, 504-40M
213.	3 gross	Flash 32 Markers
214.	3 gross	Flash 30 Markers
215.	2,000	Rolodex Cards, 3 x 5, C-35
216.	6	Paper Punch, 3 hole - Acco
217.	24	#1 Dater
218.	24	#2 Dater
219.	500 Rls.	Adding Machine Tape, 2 1/4"
220.	300 Rls.	Adding Machine Tape, 3"

OK

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
176.	36 Rls.	Dymo Tape, 1/2", assorted colors - 3M #760
177.	3	Engineer Scales & Cases (3 sided)
178.	18 Bxs.	1/2" Index Tabbing, assorted colors, 5 per box
179.	12 Bxs.	1/3" Index Tabbing, assorted colors, 5 per box
180.	36	Filament Tape, Scotch Brand, R8-898, 3/4" x 60 yds
181.	24	Desk Pad Blotters, green, 19 x 24
182.	25	Desk Pads, 21403, green, 19 x 24
183.	25	Desk Pad Covers, acetate, 19 x 24, .0075 thick
184.	12	Paper Punch, clipper type, 1/4", X6-403CR
185.	12	Pad Holder, Hazel Clip folder, Black 5 x 8, N2-R535-61, with clip only
186.	12	Pad Holder, Hazel Clip folder, Black, 8 1/2 x 11, N2-R535-61, with clip only
187.	12	Pad Holder, Hazel Clip folder, Black 8 1/2 x 14, N2-R253-61, with clip only
188.	2 gross	Liquid Paper, white
189.	6 Dz.	Liquid Paper thinner
190.	1 gross	Liquid Paper, copies
191.	1 Dz.	Liquid Paper, colors
192.	24	Stamp Pad Ink, 1 1/2 oz., assorted colors - 1 oz.
193.	48	Carter's Rubber Cement, 4 oz.
194.	3	Rubber Cement Empty Pint Jar, w/ applicator brush
195.	5 Gal.	Carters Rubber Cement, one gallon containers
196.	6 Qts.	Carters Rubber Cement Thinner, one quart containers

<u>Order</u>	<u>Quantity</u>	<u>Item</u>
221.	300 Rls.	Adding Machine Tape, 3 7/16"
222.	12	#21 Liberty Storage Box
223.	12 Sets	Index, A - Z, C-213
224.	10 Bxs.	Oxford Tabs, plastic, #42
225.	5 gross	Pilot fineline SWPP, assorted colors
226.	60	Micro-cassette, Scotch #543, 60 minutes - Nat'l 97-508
227.	60	Budd Cassette Tapes, 60 minutes
228.	60	Budd Cassette Tapes, 90 minutes
229.	2,000	Manila Envelopes, #12
230.	4,000	Manila Tags w/string, S1-11-505
231.	2,000	Rolodex Cards, 2 1/4" x 4"
232.	1,000	Filler Paper, National #14-280
233.	2 Dz.	Avery Labels, FF3, all colors
234.	10 Bxs.	Index Tabbing, 59-106
235.	30	Easel Pads, Ampad #24-031, 27 x 34 - National 46-900
236.	48	Wire-bound Notebooks, KolorKraft D4-33-706, College Ruled
237.	2 Dz.	Berol China Markers, assorted colors, 43-164T-169T and 43-170T-174T
238.	24	Pritt Gluestick, Y9-95180, 6 oz.
239.	6 Dz.	Typewriter Ribbons, cloth
240.	4 gross	Lift-off Tape, Scotch #555
241.	20 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK11 1/2, 8 1/2 x 11
242.	10 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK14, 8 1/2 x 14



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
243.	20 Bxs.	Pencil Carbon Paper, 02-B6010-11 1/2, 8 1/2 x 11
244.	10 Bxs.	Pencil Carbon Paper, 02-B6010-14, 8 1/2 x 14
245.	12	Sortkwik, large and small
246.	36	Eldon Add-a-file System, HB-1601
247.	20 Pkgs.	Columnar Sheets, Wilson-Jones A1-10 series
248.	30 Pads	Columnar Pads, Wilson-Jones G7500 through G7600 series
249.	2 gross	Typewriter Ribbons, Film, Nu-kote B86HY
250.	2 gross	Typewriter Ribbons, Film, Royal SE5005, 5035
251.	4 gross	Lift-off Tapes for Royal, Nu-Kote 86TL
252.	24	VIP Rolodex File, VIP-24

PRICE SHEET

Price/Unit		Price/Unit		Price/Unit	
1.)	<u>.96/ ea.</u>	26.)	<u>11.25/bx (25)</u>	51.)	<u>1.04 /set</u>
2.)	<u>1.04/ ea.</u>	27.)	<u>13.28/bx (25)</u>	52.)	<u>1.78 / C</u>
3.)	<u>1.31/ ea.</u>	28.)	<u>15.43/bx (25)</u>	53.)	<u>2.77 / C</u>
4.)	<u>2.68/ ea.</u>	29.)	<u>15.94/bx (25)</u>	54.)	<u>4.05 / C</u>
5.)	<u>2.75/ ea.</u>	30.)	<u>19.50/bx (25)</u>	55.)	<u>1.80 /set</u>
6.)	<u>3.95/ ea.</u>	31.)	<u>9.57/bx (10)</u>	56.)	<u>2.88 /set</u>
7.)	<u>6.65/ ea</u>	32.)	<u>8.08/bx (10)</u>	57.)	<u>1.35 /set</u>
8.)	<u>6.65/ ea</u>	33.)	<u>11.76/ea.</u>	58.)	<u>3.40 / C</u>
9.)	<u>3.95/ ea.</u>	34.)	<u>11.25/bx (10)</u>	59.)	<u>3.00 / M</u>
10.)	<u>15.40/ ea.</u>	35.)	<u>10.20/bx (10)</u>	60.)	<u>5.02 / M</u>
11.)	<u>7.60/ ea.</u>	36.)	<u>12.10/bx (10)</u>	61.)	<u>8.30 / M</u>
12.)	<u>.89/ ea</u>	37.)	<u>6.70/ C</u>	62.)	<u>1.94 / C</u>
13.)	<u>.51/ ea.</u>	38.)	<u>9.18/ C</u>	63.)	<u>4.00 / C</u>
14.)	<u>5.40/ bx</u>	39.)	<u>10.70/ C</u>	64.)	<u>1.90 / C</u>
15.)	<u>8.75/ bx (50)</u>	40.)	<u>11.80/ C</u>	65.)	<u>1.40 / C</u>
16.)	<u>8.75/ bx (50)</u>	41.)	<u>5.30/ C</u>	66.)	<u>1.92 /ea.</u>
17.)	<u>8.20/ bx (25)</u>	42.)	<u>8.46/ C</u>	67.)	<u>1.92 /ea.</u>
18.)	<u>6.00/ bx (25)</u>	43.)	<u>9.75/ C</u>	68.)	<u>1.92 /ea.</u>
19.)	<u>1.74/ ea.</u>	44.)	<u>10.50/ C</u>	69.)	<u>1.92 /ea</u>
20.)	<u>1.94/ ea</u>	45.)	<u>7.60/ C</u>	70.)	<u>3.95 /ea</u>
21.)	<u>4.38/ C</u>	46.)	<u>8.00/ set</u>	71.)	<u>2.35 /ea.</u>
22.)	<u>5.80/ C</u>	47.)	<u>5.50/ set</u>	72.)	<u>1.45 /ea.</u>
23.)	<u>5.20/ bx (25)</u>	48.)	<u>7.00/ set</u>	73.)	<u>1.92 /ea.</u>
24.)	<u>6.85/ bx (25)</u>	49.)	<u>9.25/ set</u>	74.)	<u>8.30 / C</u>
25.)	<u>9.75/ bx (25)</u>	50.)	<u>1.16/ set</u>	75.)	<u>8.30 / C</u>

PRICE SHEET

	Price/Unit		Price/Unit		Price/Unit
76.)	<u>6.00 / dz.</u>	101.)	<u>1.00/ea.</u>	126.)	<u>1.50 / bx.</u>
77.)	<u>5.10 / dz.</u>	102.)	<u>1.35/M</u>	127.)	<u>2.45 / ea.</u>
78.)	<u>2.70 / dz.</u>	103.)	<u>.40/Bx</u>	128.)	<u>5.10 / ea.</u>
79.)	<u>8.00 / C</u>	104.)	<u>4.53/M</u>	129.)	<u>3.90 / dz</u>
80.)	<u>.75 / rl.</u>	105.)	<u>.55/ea</u>	130.)	<u>4.50 / C</u>
81.)	<u>1.10 / ea.</u>	106.)	<u>.75/ea</u>	131.)	<u>2.15 / pk.</u>
82.)	<u>1.00 / pk.</u>	107.)	<u>.70/ea.</u>	132.)	<u>3.60 / pk.</u>
83.)	<u>1/2# 2.40/lb✓</u>	108.)	<u>.50/dz.</u>	133.)	<u>5.50 / dz.</u>
	<u>1# 2.10/lb.</u>	109.)	<u>.90/dz.</u>	134.)	<u>.33/ea.</u>
84.)	<u>6.70 /ea.</u>	110.)	<u>2.50/dz</u>	135.)	<u>1.44 /dz.</u>
85.)	<u>4.16 /ea.</u>	111.)	<u>1.02/ea.</u>	136.)	<u>2.70 /dz.</u>
86.)	<u>5.12 /ea.</u>	112.)	<u>1.50/ea.</u>	137.)	<u>4.00 /dz.</u>
87.)	<u>4.16 /ea.</u>	113.)	<u>1.20/ea.</u>	138.)	<u>7.98 /dz.</u>
88.)	<u>7.84 /ea.</u>	114.)	<u>.32/ea.</u>	139.)	<u>.36 /tb.</u>
89.)	<u>2.96 /ea.</u>	115.)	<u>3.92/ea.</u>	140.)	<u>1.92 /ea.</u>
90.)	<u>12.04 /ea.</u>	116.)	<u>9.45/ea.</u>	141.)	<u>.95 /ea.</u>
91.)	<u>12.00 /ea.</u>	117.)	<u>.32/ea</u>	142.)	<u>1.10 /dz.</u>
92.)	<u>15.53 /ea.</u>	118.)	<u>3.05/dz.</u>	143.)	<u>1.10 /dz.</u>
93.)	<u>3.24 /ea.</u>	119.)	<u>4.25/dz.</u>	144.)	<u>2.28 /ea.</u>
94.)	<u>3.85 /ea.</u>	120.)	<u>5.30/gr.</u>	145.)	<u>.43 /tb.</u>
95.)	<u>4.24 /ea.</u>	121.)	<u>4.10/dz</u>	146.)	<u>.49 /ea.</u>
96.)	<u>3.48 /ea.</u>	122.)	<u>4.40/dz</u>	147.)	<u>.90 /bx.</u>
97.)	<u>2.88 /ea.</u>	123.)	<u>2.85/bx.</u>	148.)	<u>.55 /ea.</u>
98.)	<u>1.92 /ea.</u>	124.)	<u>1.40/dz.</u>	149.)	<u>.70 /ea.</u>
99.)	<u>.90 /ea.</u>	125.)	<u>2.39/ea.</u>	150.)	<u>.80 /ea.</u>
100.)	<u>.90 /ea.</u>				



PRICE SHEET

	Price/Unit		Price/Unit		Price/Unit
151.)	<u>1.85 / ea.</u>	176.)	<u>.93 / rl.</u>	201.)	<u>.85 / set</u>
152.)	<u>11.00 / ea.</u>	177.)	<u>2.02 / ea</u>	202.)	<u>1.66 / ea</u>
153.)	<u>4.50 / dz</u>	178.)	<u>.80 / bx</u>	203.)	<u>3.60 / set</u>
154.)	<u>1.10 / dz</u>	179.)	<u>.80 / bx</u>	204.)	<u>1.50 / set</u>
155.)	<u>1.10 / dz</u>	180.)	<u>3.15 / rl.</u>	205.)	<u>2.70 / ea.</u>
156.)	<u>.40 / pk</u>	181.)	<u>.40 / ea</u>	206.)	<u>1.89 / ea</u>
157.)	<u>.92 / ea.</u>	182.)	<u>3.00 / ea.</u>	207.)	<u>1.35 / ea.</u>
158.)	<u>.60 / bx</u>	183.)	<u>.87 / ea</u>	208.)	<u>13.00 / ea.</u>
159.)	<u>1.80 / bx</u>	184.)	<u>.96 / ea</u>	209.)	<u>1.75 / ea.</u>
160.)	<u>12.25 / ea.</u>	185.)	<u>2.56 / ea.</u>	210.)	<u>7.80 / ea.</u>
161.)	<u>.40 / ea.</u>	186.)	<u>4.09 / ea.</u>	211.)	<u>7.00 / ea.</u>
162.)	<u>12.00 / ea.</u>	187.)	<u>4.78 / ea.</u>	212.)	<u>1.75 / set</u>
163.)	<u>8.25 / ea.</u>	188.)	<u>.70 / ea.</u>	213.)	<u>3.72 / dz.</u>
164.)	<u>12.10 / ea.</u>	189.)	<u>.45 / ea.</u>	214.)	<u>3.72 / dz.</u>
165.)	<u>2.11 / rl.</u>	190.)	<u>.79 / ea.</u>	215.)	<u>7.80 / M</u>
166.)	<u>1.02 / rl.</u>	191.)	<u>.79 / ea.</u>	216.)	<u>5.75 / ea</u>
167.)	<u>1.35 / rl.</u>	192.)	<u>1.25 / ea.</u>	217.)	<u>2.01 / ea.</u>
168.)	<u>2.36 / rl.</u>	193.)	<u>.70 / ea.</u>	218.)	<u>2.60 / ea.</u>
169.)	<u>2.16 / rl.</u>	194.)	<u>3.34 / ea.</u>	219.)	<u>.24 / rl.</u>
170.)	<u>2.67 / rl.</u>	195.)	<u>10.22 / gal.</u>	220.)	<u>.49 / rl.</u>
171.)	<u>2.43 / rl.</u>	196.)	<u>2.50 / ea.</u>	221.)	<u>.65 / rl</u>
172.)	<u>4.87 / rl.</u>	197.)	<u>.95 / ea.</u>	222.)	<u>3.24 / ea.</u>
173.)	<u>.29 / ft.</u>	198.)	<u>.55 / ea.</u>	223.)	<u>1.72 / set</u>
174.)	<u>.57 / rl</u>	199.)	<u>1.15 / bx</u>	224.)	<u>1.65 / bx.</u>
175.)	<u>.73 / rl</u>	200.)	<u>1.80 / C</u>	225.)	<u>5.40 / dz.</u>

PRICE SHEET

	Price/Unit		Price/Unit
226.)	<u>3.46 /ea.</u>	251.)	<u>.65 / ea.</u>
227.)	<u>1.25 /ea.</u>	252.)	<u>9.87 / ea.</u>
228.)	<u>1.65 /ea.</u>		
229.)	<u>21.50 / bx (500)</u>		
230.)	<u>25.00 / M</u>		
231.)	<u>6.45 / M</u>		
232.)	<u>1.94 / C</u>		
233.)	<u>1.60 / pk.</u>		
234.)	<u>1.20 / bx.</u>		
235.)	<u>6.95 / ea.</u>		
236.)	<u>1.45 / ea.</u>		
237.)	<u>5.10 / dz.</u>		
238.)	<u>.99 / ea.</u>		
239.)	<u>1.29 / ea.</u>		
240.)	<u>.50 / ea.</u>		
241.)	<u>6.20 / bx.</u>		
242.)	<u>6.50 / bx.</u>		
243.)	<u>6.88 / bx.</u>		
244.)	<u>7.73 / bx.</u>		
245.)	sm- .55 ea ge- <u>1.23/ea.</u> ✓		
246.)	<u>1.18 /ea.</u>		
247.)	<u>8.30 / C</u>		
248.)	<u>1.45/ea</u>		
249.)	<u>1.40/ea.</u>		
250.)	<u>3.45/ea.</u>		

# DEPARTMENT OF PURCHASES

FT. WAYNE, IND.

## INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

\*Mail all replies and correspondence, etc. to attn of Carol Offerle: 427-110 DEPARTMENT OF PURCHASES

Address Room 940 One Main Street, Fort Wayne, IN 46802

### REQUIRED FOR DELIVERY TO:

Department or Division Administrative Services Department  
One Main Street

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids May 8, 1985 at 10:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 84508. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

### TAX EXEMPT (Unless otherwise indicated)

Page 1 of 34Ref. No. 747Date April 17, 1985Date wanted May 8, 1985Fund  
Appropriation No. \_\_\_\_\_

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES PER THE ATTACHED SPECIFICATIONS TO BE ORDERED AS NEEDED BY THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE CITY OF FORT WAYNE.		
		TERM OF THE AGREEMENT WILL BE ONE YEAR FROM THE DATE OF CITY COUNCIL APPROVAL.		
AFFIRMATIVE ACTION: On File _____ Attached _____				

Bid Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES

See instruction item No. 16 on reverse side hereof.

Terms \_\_\_\_\_ % cash discount if paid within \_\_\_\_\_ days from delivery and acceptance of goods or completion of services

### PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the price is opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within \_\_\_\_\_ days from receipt of order

### IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

XEROX CORPORATION  
 Name of Company  
 Per Conny Schwartz Title Supply Act Mgr  
 Address 220 Insurance Dr  
 City FTWAYNE IN 46825 Date \_\_\_\_\_



	<u>Order Quantity</u>	<u>Item</u>
1.	200	Accopress Binders, 11 x 8 1/2, side openings BFS 2507
2.	100	Accopress Binders, 11 x 8 1/2, end openings BFS 1704
3.	100	Accopress Binders, legal size, end opening red, 1904
4.	100	Wilson Jones 14-1411N Nylon Prong Binders, 14 7/8 x 11
5.	24	Wilson Jones 364-34 1 1/2 NBL Ring Binder
6.	12	Wilson Jones B3-198-12B 1" 9 1/2 x 6 Binder or Wilson Jones 364-12B
7.	12	Wilson Jones B3-198-42B 2" 9 1/2 x 6 three-ring binder
8.	12	Wilson Jones B3-198-40B 8 1/2 x 5 1/2 2" ring binder
9.	12	Wilson Jones B3-198-10B 8 1/2 x 5 1/2 1" Binder, stiff back, 3 ring
10.	10	B&P 1470 Roll Books 10 1/2 x 8 1/4 with 150 pages
11.	10	National Accounts Book, 37-331, or B&P 67-1/8 150 pages - asst. styles
12.	12	National Money Receipt Books 46-577, 50 leafs or Wilson Jones S1607
13.	2 gross	Steno notebooks, 36-746 or Wilson Jones 1115W
14.	10 Bxs.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box Easton 225
15.	200	Slide Back Report Covers - Clear
16.	200	Slide Back Report Covers - Colors
17.	200	Duo Tang Covers #54128 - Asst. Colors

	<u>Order Quantity</u>	<u>Item</u>
18.	200	Duo Tang Covers #51258 - Asst. Colors
19.	30	Drawer Frames - 8 1/2 x 11
20.	30	Drawer Frames - 8 1/2 x 14
21.	20,000	File Folders - heavy manila, 8 1/2 x 11 1/3, 1/5 or straight cut
22.	10,000	File Folders - heavy manila, 8 1/2 x 14 1/3, 1/5 or straight cut
23.	1,000	Pendaflex Hanging Folders, 8 1/2 x 11
24.	1,000	Pendaflex Hanging Folders, 8 1/2 x 14
25.	500	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 11, F2-4152 x 2
26.	200	Pendaflex Hanging Folders, Box Bottom, 8 1/2 x 14, F2-4153 x 2
27.	300	Smead letter file pockets, 1 3/4" expansion Smead 1514C or Wilson Jones #62
28.	300	Smead legal file pockets, 1 3/4" expansion Smead 1516C or Wilson Jones #72
29.	500	F8-1524E Letter expanding file pockets, 3 1/2" expansion
30.	500	F8-1526E Legal expanding file pockets, 3 1/2" expansion
31.	500	Smead Redrope legal size file pockets #1536G with 5 1/4" expansion or Wilson Jones #76
32.	500	Smead letter size file pockets #1534 with 5 1/4" expansion or Wilson Jones #66
33.	12	Webster's Collegiate Dictionary Ninth Edition
34.	30	Smead Expanding Wallets, M6-1073G, 11 3/4 x 9 1/2 - 5 1/4" expansion
35.	30	Smead Expanding Wallets, M6-1053E, 11 3/4 x 9 1/2 - 3 1/2" expansion

	<u>Order Quantity</u>	<u>Item</u>
36.	30	Smead Expanding Wallets, M6-1056E, 15 x 10 - 3 1/2" expansion
37.	1,000	Sub. 32, Buff Clasp Envelopes - 7 1/2 x 10 1/2
38.	1,000	Sub. 32, Buff Clasp Envelopes - 10 x 13
39.	1,000	Sub. 32, Buff Clasp Envelopes - 11 1/2 x 14 1/2
40.	1,000	Sub 32, Buff Clasp Envelopes - 12 x 15 1/2
41.	1,000	Sub. 32, Buff Clasp Envelopes - 6 x 9
42.	1,000	Sub. 32, Brown Kraft Envelopes - 10 x 15 without clasp, gummed end flap
43.	1,000	Manila Envelopes with clasp - 9 1/2 x 14 1/2
44.	1,000	Manila Envelopes with clasp - 10 x 15
45.	3,000	Manila Envelopes with clasp - 9 x 12
46.	12 sets	Smead pressboard file guides, S1151-25, 11 x 8 1/2, metal tabbed w/o rod eyelet
47.	25 sets	Oxford oxceloid Tab G7-xP225, A - Z letter size file guides pressboard
48.	24 sets	Oxford oxceloid Tab GX-XP1025, A - Z legal size file guides pressboard
49.	12 sets	Smead File Dividers, S2151-25, 14 x 8 1/2, Metal tab, A - Z, green pressboard, legal size w/o rod eyelet
50.	24 sets	Smead Card Guides, 515-25, 3 x 5, A - Z, or Barkley 575-2, 25 point, plain tabs
51.	24 sets	Smead Buff Card Guides, 625-25, 4 x 6, A - Z, or Barkley 675 plain tabs
52.	5 bxs.	Smead Buff Card Guides, #523, 3 x 5, 1/3 cut, plain blank, 100 per box
53.	5 bxs.	Smead Buff Card Guides, #623, 4 x 6, 1/3 cut, plain blank tab, 100 per box

	<u>Order Quantity</u>	<u>Item</u>
54.	5 bxs.	Smead Buff Card Guides, #823, 5 x 8, 1/3 cut, plain blank tab, 100 per box
55.	24 sets	Oxford tabbed Plastic Card Guides, G1-X4625-BF, 4 x 6, Buff, A - Z
56.	12 sets	Smead Plastic tabbed Card Guides, G3-8150-25, 5 x 8, Buff, A - Z
57.	24 sets	Smead Plastic tabbed Card Guides, G3-5250-25, 3 x 5, A - Z
58.	10 Bxs.	Smead Tabulating Card Guides, G3-TA25, 7 3/8 x 3 1/4, 1/5 cut
59.	10,000	#110 Index Cards, white ruled, 3 x 5, (1/m box)
60.	5,000	#110 Index Cards, white ruled, 4 x 6, (1/m box)
61.	4,000	#110 Index Cards, white ruled, 5 x 8, (500/c box)
62.	1,500	Filler Paper, 3 ring, white faint ruled, (500 box), 8 1/2 x 11, National 14-281
63.	2,000	Filler Paper, 3 ring, white faint wide ruled, 8 1/2 x 11, reinforced, Boorum & Pease A3-5312-102A
64.	1,000	Filler Paper, 3 ring, white faint ruled, 9 1/2 x 6, National A3-14-261 or Plain A3-14-260
65.	1,000	Filler Paper, 3 ring, white faint ruled, 8 1/2 x 5 1/2, National A3-14-251 or Plain A3-14-250
66.	30	Analysis Pads, National 45-604 or Wilson Jones 7204
67.	30	Analysis Pads, National 45-607 or Wilson Jones 7207
68.	30	Analysis Pads, Wilson Jones G7214D
69.	30	Analysis Pads, National 45-608 or Wilson Jones 7208
70.	30	Analysis Pads, Wilson Jones 7513



	<u>Order Quantity</u>	<u>Item</u>
71.	30	Analysis Pads, Wilson Jones G7608GW
72.	30	Analysis Pads, Wilson Jones 7604 or National 45-104
73.	30	Wilson Jones Columnar Pads, G-7205
74.	200	Wilson Jones Columnar Sheets, 10-3, 9 1/2 x 11 7/8
75.	200	Ledger Sheets, G10-8
76.	6 gross	Legal ruled pads, 8 1/2 x 14, yellow & white
77.	10 gross	Legal ruled pads, 8 1/2 x 11 3/4, yellow & white
78.	5 gross	Legal ruled pads, 5 x 8, yellow & white
79.	1,000	Acetate Sheet Protectors, 8 1/2 x 11, for 3 ring binders
80.	12 rolls	CR 16 Correction Tape
81.	12	Paper Spindles
82.	15 pack	Super Ko-Rec-Type, 01-1SK
83.	12 LB.	Rubber Bands, 1/4# Box and 1# Box, assorted sizes
84.	4	3 x 5 Metal File Boxes, Weis #835 WG
85.	4	3 x 5 x 6 Metal File Boxes, Globe Weis H4-653 - Black
86.	4	4 x 6 x 6 Metal File Boxes, H4-664 - Black
87.	4	4 x 6 x 4 Metal File Boxes, H4-644 - Black
88.	4	4 x 6 Metal File Boxes, Weis #846
89.	4	3 x 5 x 3 Metal File Boxes, H4-533 - Black

	<u>Order Quantity</u>	<u>Item</u>
90.	4	5 x 8 Metal File Boxes, Weis #858 WG
91.	6	Pronto file 1210L, letter size with metal front drawer type (6/ctn)
92.	6	Pronto file 1510L, legal size with metal front drawer type (6/ctn)
93.	12	#2 Liberty Storage Boxes (12/ctn)
94.	120	#11 Liberty Storage Boxes (12/ctn)
95.	120	#12 Liberty Storage Boxes (12/ctn)
96.	12	#15 Liberty Storage Boxes (12/ctn)
97.	12	#18 Liberty Storage Boxes (12/ctn)
98.	36	#725 Liberty Storage Boxes (12/ctn)
99.	12	6 x 9 Clipboards
100.	60	Letter size Clipboards
101.	48	Legal size Clipboards
102.	30,000	#1 Paperclips
103.	12 Bxs.	#1 Butterfly Clamps (12/box)
104.	20,000	Jumbo paper clips, 2" long
105.	90	Magnetic clips with 1 1/4" clamp, P3-2026 or equivalent (18/box)
106.	96	Magnetic clips with 2 1/4" clamp, PE-2027 or equivalent (12/box)
107.	24	Magnetic paper clip holders (12/box)
108.	12 Dz.	#2 Binder Clip/Clamps
109.	24 Dz.	#5 Binder Clip/Clamps
110.	12 Dz.	#10 Binder Clip/Clamps
111.	36	#1 Stamp Pads, Black and Red

	<u>Order</u> <u>Quantity</u>	<u>Item</u>
112.	24	#2 Stamp Pads, Black and Red
113.	12	Sanfords Roll-on Stamp Pad Inker, Assorted Colors, WI-5870
114.	48	1/2" Scotch Tape Dispensers, H-126
115.	12	Tape Dispenser R8-C40, Black, for tape 3/4" x 1296
116.	4	Tape Dispenser R8-C25 for 3" cores, for tape 1" x 2592
117.	60	3/4" Scotch Tape Dispensers, H-127
118.	4 Dz.	#100 Pink Pearl Erasers
119.	4 Dz.	#70998 AW Faber Eraser Sticks w/brush
120.	4 Gross	Pencil Tip Wedge Erasers
121.	2 Dz.	#211 Art Gum Erasers
122.	4 Dz.	#400 Eberhard Faber Pink Pearl Erasers
123.	36 Bxs.	#22 Acco Fastners, 50 per box
124.	2 Dz.	Parr Swingline Finger Tips, sizes 11, 11 1/2, 12, 13, and 13A
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder
126.	12 Bxs.	Push Pins Assorted Colors (100/box)
127.	60	Eldon Desk Trays, Letter size, #1600
128.	48	Eldon Desk Trays, Legal size #1604
129.	24	Magic Rub Drafting Eraser, Faber-Castell T9-1954
130.	500	Acco Self-Adhesive Fasteners, Z1-70021, 2" cap.
131.	60 Pkg.	Avery Labels, S-6432, Self-Adhesive
132.	25 Pkg.	Avery Labels, 5375, Self-Adhesive

	<u>Order Quantity</u>	<u>Item</u>
133.	7 Dz.	Carters Hi-Liters, assorted colors, 09-07742 -- 09-07749
134.	36	Sterling Master Envelope Moistner, (plastic tube with sponge end)
135.	10 gross	Ticonderoga black lead pencils, #2, 2 1/2 and 3
136.	12 Dz.	Eagle Veri-Thin pencils, w/erasers, various colors
137.	2 Dz.	Universal refills for ball point pens, blue, black and red
138.	1 gross	El Marko wide nib Markers, 751-759-01, assorted colors
139.	24	Pentel Sharp 5 eraser refills
140.	12	Sta-Put pen and anchors, W. T. Rogers
141.	12	Sta-Put pen refills, W. T. Rogers
142.	5 gross	Bic pens, Deluxe BC-PM011, assorted colors
143.	3 gross	Bic pens, BC-FS11, Fine point, assorted colors
144.	48	Pental Sharp 5 eversharps
145.	24 tu.	Pental lead for Sharp 5 pencils , assorted shades and darkness
146.	24	Metal Letter Openers, medium priced
147.	1 ctn.	#2 Dennison gummed reinforcements, (72 boxes to a carton)
148.	24	12" Ruler, wood with double metal edge
149.	24	15" Ruler, wood with double metal edge
150.	24	18" Ruler, wood with double metal edge
151.	30	8" straight scissors, medium priced
152.	36	#30 Acco Staplers, #73304
153.	12 Dz.	Bic Accountant fine point pen, BC-AF11,



	<u>Order</u> <u>Quantity</u>	<u>Item</u>
154.	2 Gross	Papermate stick pens, PA-931, 2, 3, Medium point, assorted colors
155.	2 Gross	Papermate stick pens, PA-936, 7, 8, Fine point
156.	36 Pkgs	Chalk, anti-dust, Crayola T2-1402
157.	60 Pkgs	Chalk Eraser, Weber Costello, TS-804-526
158.	120 Bxs.	Staples for #4 Swingline staplers
159.	60 Bxs.	Ace #700 undulated staples
160.	12	#702 Ace Clipper Stapler
161.	60	Ace Standard #60 Staple removers
162.	6	Boston 1068 Pencil Sharpener, self-feed, beige color, vacuum base
163.	10	Pencil Sharpener, U8-AP806, attachable base, tan w/brown base.
164.	10	Desk Organizers, #306
165.	24 Rls.	Scotch Tape, 2" x 72 yds., R8-3750-2-60-TN
166.	144	Mending Tape, #810, 1/2" x 1296"
167.	144	Mending Tape, #810, 3/4" x 1296"
168.	48	Mending Tape, #810, 3/4" x 2592
169.	36	Scotch Drafting Tape, #230, 3/4" x 60 yds.
170.	36	Scotch Drafting Tape, #230, 1" x 60" yds.
171.	36	Masking Tape, R8-202-1, 1" x 60 yds
172.	36	Masking Tape, R8-202-2, 2" x 60 yds
173.	75'	Magnetic Tape, 1/2" wide
174.	12 Rls.	Dymo Tape, 1/4", assorted colors
175.	24 Rls.	Dymo Tape, 3/8", assorted colors

	<u>Order Quantity</u>	<u>Item</u>
176.	36 Rls.	Dymo Tape, 1/2", assorted colors
177.	3	Engineer Scales & Cases (3 sided)
178.	18 Bxs.	1/2" Index Tabbing, assorted colors, 5 per box
179.	12 Bxs.	1/3" Index Tabbing, assorted colors, 5 per box
180.	36	Filament Tape, Scotch Brand, R8-898, 3/4" x 60 yds
181.	24	Desk Pad Blotters, green, 19 x 24
182.	25	Desk Pads, 21403, green, 19 x 24
183.	25	Desk Pad Covers, acetate, 19 x 24, .0075 thick
184.	12	Paper Punch, clipper type, 1/4", X6-403CR
185.	12	Pad Holder, Hazel Clip folder, Black 5 x 8, N2-R535-61, with clip only
186.	12	Pad Holder, Hazel Clip folder, Black, 8 1/2 x 11, N2-R535-61, with clip only
187.	12	Pad Holder, Hazel Clip folder, Black 8 1/2 x 14, N2-R253-61, with clip only
* 188.	2 gross	Liquid Paper, white
189.	6 Dz.	Liquid Paper thinner
* 190.	1 gross	Liquid Paper, copies
191.	1 Dz.	Liquid Paper, colors
192.	24	Stamp Pad Ink, 1 1/2 oz., assorted colors
193.	48	Carter's Rubber Cement, 4 oz.
194.	3	Rubber Cement Empty Pint Jar, w/ applicator brush
195.	5 Gal.	Carters Rubber Cement, one gallon containers
196.	6 Qts.	Carters Rubber Cement Thinner, one quart containers

	<u>Order Quantity</u>	<u>Item</u>
197.	12	Scat Typewriter Cleaner, 2 oz.
198.	50	Poster Board, 22" x 28", white
199.	5 Bxs.	Large Thumb Tacks, #4, 100 per box
200.	3 Dz.	Map Tacks, assorted colors
201.	50 Sets	Aico Indexes, C1-213-8
202.	36	3M Desk & Office Cleaner
203.	6 Sets	Metal Book Ends, 9"
204.	6 Sets	Metal Book Ends, 5"
205.	12	Wastebaskets, 15"
206.	12	Wastebaskets, 12 1/4"
207.	20	Nylon Post Binders, 47-812
208.	12	Post Binders, 241-40N
209.	20	Data Binder, Wilson Jones 47-811, 8 1/2 x 11, for burst or unburst sheets
210.	12	Expanding File, Legal, A - Z, LV-219-A
211.	12	Expanding File, Letter size, A - Z, R-217-A
212.	12	Indexes, 504-40M
213.	3 gross	Flash 32 Markers
214.	3 gross	Flash 30 Markers
215.	2,000	Rolodex Cards, 3 x 5, C-35
216.	6	Paper Punch, 3 hole
217.	24	#1 Dater
218.	24	#2 Dater
219.	500 Rls.	Adding Machine Tape, 2 1/4"
220.	300 Rls.	Adding Machine Tape, 3"

	<u>Order Quantity</u>	<u>Item</u>
221.	300 Rls.	Adding Machine Tape, 3 7/16"
222.	12	#21 Liberty Storage Box
223.	12 Sets	Index, A - Z, C-213
224.	10 Bxs.	Oxford Tabs, plastic, #42
225.	5 gross	Pilot fineline SWPP, assorted colors
226.	60	Micro-cassette, Scotch #543, 60 minutes
227.	60	Budd Cassette Tapes, 60 minutes
228.	60	Budd Cassette Tapes, 90 minutes
229.	2,000	Manila Envelopes, #12
230.	4,000	Manila Tags w/string, S1-11-505
231.	2,000	Rolodex Cards, 2 1/4" x 4"
232.	1,000	Filler Paper, National #14-280
233.	2 Dz.	Avery Labels, FF3, all colors
234.	10 Bxs.	Index Tabbing, 59-106
235.	30	Easel Pads, Ampad #24-031, 27 x 34
236.	48	Wire-bound Notebooks, KolorKraft D4-33-706, College Ruled
237.	2 Dz.	Berol China Markers, assorted colors, 43-164T- 169T and 43-170T-174T
238.	24	Pritt Gluestick, Y9-95180, 6 oz.
* 239.	6 Dz.	Typewriter Ribbons, cloth
* 240.	4 gross	Lift-off Tape, Scotch #555 - 8431
241.	20 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK11 1/2, 8 1/2 x 11
242.	10 Bxs.	Nu-Kote Typewriter Paper, Black, 02-NK14, 8 1/2 x 14



Order  
QuantityItem

243.	20 Bxs.	Pencil Carbon Paper, 02-B6010-11 1/2, 8 1/2 x 11
244.	10 Bxs.	Pencil Carbon Paper, 02-B6010-14, 8 1/2 x 14
245.	12	Sortkwik, large and small
246.	36	Eldon Add-a-file System, HB-1601
247.	20 Pkgs.	Columnar Sheets, Wilson-Jones A1-10 series
248.	30 Pads	Columnar Pads, Wilson-Jones G7500 through G7600 series
* 249.	2 gross	Typewriter Ribbons, Film, Nu-kote B86HY <i>Select. II Corr GR 920</i>
* 250.	2 gross	Typewriter Ribbons, Film, Royal SE5005, 5035 <i>model Royal model</i>
* 251.	4 gross	Lift-off Tapes for Royal, Nu-Kote 86TL
252.	24	VIP Rolodex File, VIP-24

PRICE SHEET

Price/Unit	Price/Unit	Price/Unit
1.) <u>      /      </u>	26.) <u>      /      </u>	51.) <u>      /      </u>
2.) <u>      /      </u>	27.) <u>      /      </u>	52.) <u>      /      </u>
3.) <u>      /      </u>	28.) <u>      /      </u>	53.) <u>      /      </u>
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8.) <u>      /      </u>	33.) <u>      /      </u>	58.) <u>      /      </u>
9.) <u>      /      </u>	34.) <u>      /      </u>	59.) <u>      /      </u>
10.) <u>      /      </u>	35.) <u>      /      </u>	60.) <u>      /      </u>
11.) <u>      /      </u>	36.) <u>      /      </u>	61.) <u>      /      </u>
12.) <u>      /      </u>	37.) <u>      /      </u>	62.) <u>      /      </u>
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25.) <u>      /      </u>	50.) <u>      /      </u>	75.) <u>      /      </u>

Page 10 of 11

PRICE SHEET

Price/Unit	Price/Unit	Price/Unit
76.) <u>      /      </u>	101.) <u>      /      </u>	126.) <u>      /      </u>
77.) <u>      /      </u>	102.) <u>      /      </u>	127.) <u>      /      </u>
78.) <u>      /      </u>	103.) <u>      /      </u>	128.) <u>      /      </u>
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100.) <u>      /      </u>	125.) <u>      /      </u>	150.) <u>      /      </u>

PRICE SHEET

Price/Unit	Price/Unit	Price/Unit
151.) <u>      /      </u>	176.) <u>      /      </u>	201.) <u>      /      </u>
152.) <u>      /      </u>	177.) <u>      /      </u>	202.) <u>      /      </u>
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154.) <u>      /      </u>	179.) <u>      /      </u>	204.) <u>      /      </u>
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163.) <u>      /      </u>	188.) <u>7.35 /DOZ</u>	213.) <u>      /      </u>
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165.) <u>      /      </u>	190.) <u>7.35 /DOZ</u>	215.) <u>      /      </u>
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173.) <u>      /      </u>	198.) <u>      /      </u>	223.) <u>      /      </u>
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175.) <u>      /      </u>	200.) <u>      /      </u>	225.) <u>      /      </u>



PRICE SHEET

Price/Unit	Price/Unit
226.) <u>      /      </u>	251.) <u>      /      </u>
227.) <u>      /      </u>	252.) <u>      /      </u>
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240.) <u>12.15/DOZ</u>	
241.) <u>      /      </u>	
242.) <u>      /      </u>	
243.) <u>      /      </u>	
244.) <u>      /      </u>	
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246.) <u>      /      </u>	
247.) <u>      /      </u>	
248.) <u>      /      </u>	
249.) <u>16.95/DOZ</u>	
250.) <u>      /      </u>	

J-15-06-42

DIGEST SHEETTITLE OF ORDINANCE: SPECIALDEPARTMENT REQUESTING ORDINANCE: PURCHASING

SYNOPSIS OF ORDINANCE: An ordinance approving the awarding of a bid with respect to the purchase of office supplies for the Office Services Department.

EFFECT OF PASSAGE: Office Services will continue to be able to supply all departments with their office needs.

EFFECT OF NON-PASSAGE: Departments would not be able to properly function without these supplies.

MONEY INVOLVED (Direct costs, Expenditures, Savings):  
Lewis & Christian - \$7600.00 (approx.); Xerox - \$650.00 (approx); Business Equipment - \$20,000.00 (approx); O'Reilly's - \$14,000.00 (approx.)

ASSIGNED TO COMMITTEE (President):



BILL NO. S-85-06-42

REPORT OF THE COMMITTEE ON CITY UTILITIES

WE, YOUR COMMITTEE ON CITY UTILITIES TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving City Utilities

Purchase Orders #A-44592 through #A-44595 by the City of Fort

Wayne by and through its Department of Purchasing and Lewis &

Christian, Xerox, Business Equipment, and O'Reilly's Office

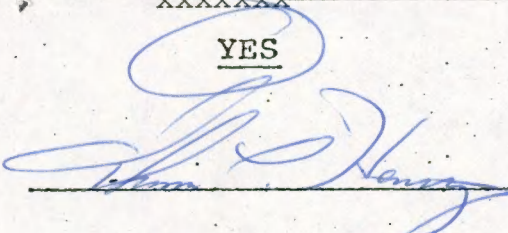
Supply for the Office Services Department

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION AND BEG  
LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE)

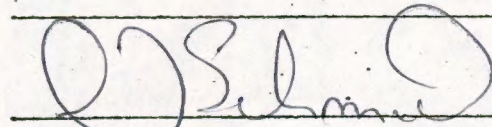
(RESOLUTION)  
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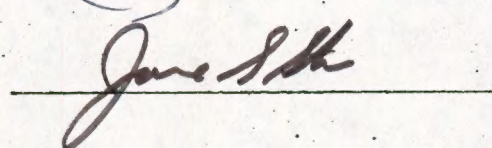
YES

NO

  
\_\_\_\_\_  
THOMAS C. HENRY  
CHAIRMAN

\_\_\_\_\_  
JANET G. BRADBURY  
VICE CHAIRWOMAN

  
\_\_\_\_\_  
DONALD J. SCHMIDT

  
\_\_\_\_\_  
JAMES S. STIER

\_\_\_\_\_  
CHARLES B. REDD

CONCURRED IN 7-9-85

SANDRA E. KENNEDY  
CITY CLERK